



Brent

Alcohol and Entertainment Licensing Sub-Committee (C)

Thursday 26 June 2014 at 10.00 am
Boardrooms 5 and 6 - Brent Civic Centre, Engineers
Way, Wembley, HA9 0FJ

Membership:

Members	Substitute Members
Councillors: Long (Chair) Hoda-Benn McLeish	Councillors: Ahmed, Bradley, Chohan, Duffy, Hector and Tatler

For further information contact: Toby Howes, Senior Democratic Services Officer
020 8937 1307, toby.howes@brent.gov.uk

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democracy.brent.gov.uk

The press and public are welcome to attend this meeting

Agenda

Introductions, if appropriate.

Apologies for absence and clarification of alternate members

Item	Page
1	
Declarations of personal and prejudicial interests	
Members are invited to declare at this stage of the meeting, any relevant financial or other interest in the items on this agenda.	
2	1 - 24
Application by Pravin Narandas Gadhia, Ramesh Narandas Gadhia and Sobhana Narandas Gadhia to vary the premises licence for 'Brent Newsagents' (6 Grand Parade, Forty Avenue, Wembley, HA9 9JS) pursuant to the provisions of the Licensing Act 2003	
3	25 - 70
Application by SSSSM London for a premises licence for 'Roe Green Park' (Kingsbury Road, London) pursuant to the provisions of the Licensing Act 2003	
4	71 - 102
Application by Bacovia Ltd for a premises licence for 'Bacovia Grocery Store' (268 High Street, London, NW10 2EY) pursuant to the provisions of the Licensing Act 2003	
5	103 - 134
Application by the Metropolitan Police for the review of the premises licence for 'Carlton Lounge' (232-234 Kingsbury Road, London, NW9 9UG) pursuant to the provisions of the Licensing Act 2003	



Please remember to **SWITCH OFF** your mobile phone during the meeting.

- The meeting room is accessible by lift and seats will be provided for members of the public.



APPLICATION TO VARY A PREMISES LICENCE

Application to vary a premises licence
under The Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form.
If you are completing this form by hand please write legibly in **block capitals**. In all cases ensure that your answers are inside the boxes and written in **black ink**. Use additional sheets if necessary.
You may wish to keep a copy of the completed form for your records.

We MR. PRAVIN NARANDAS GADHIA, MR. RAMESH NARANDAS GADHIA,
MRS. SOBHANA PRAVIN GADHIA [insert name of applicant(s)] being the
premises licence holder, apply to vary a premises licence under section 34 of the Licensing
Act 2003 for the premises described in Part 1 below

Premises licence number

174394

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description	
BRENT NEWSAGENTS, 6 GRAND PARADE, FORTY AVENUE	
Post Town	Post Code
WEMBLEY	HA9 9JS

Telephone number at premises (if any)

020 8904 2003

Non-domestic rateable value of premises

£ ~~6,123~~ 13,000~

Part 2 - Applicant details

Daytime contact telephone number		020 8904 2003	
E-mail address (optional)			
Current postal address if different from premises address			
Post Town		Post Code	

Part 3 - Variation

Please tick Yes

Do you want the proposed variation to have effect as soon as possible?

If not do you want the variation to take effect from

Day Month Year

--	--	--	--	--	--	--	--

Please describe briefly the nature of the proposed variation (Please see guidance note 1)

TO CHANGE THE START TIME
FOR THE SALE OF ALCOHOL
TO 6 AM MONDAY → SUNDAY.

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend

--

Part 4 – Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

Please tick ✓ Yes

Provision of regulated entertainment

- | | |
|--|--------------------------|
| a) plays (if ticking yes, fill in box A) | <input type="checkbox"/> |
| b) films (if ticking yes, fill in box B) | <input type="checkbox"/> |
| c) indoor sporting events (if ticking yes, fill in box C) | <input type="checkbox"/> |
| d) boxing or wrestling entertainment (if ticking yes, fill in box D) | <input type="checkbox"/> |
| e) live music (if ticking yes, fill in box E) | <input type="checkbox"/> |
| f) recorded music (if ticking yes, fill in box F) | <input type="checkbox"/> |
| g) performances of dance (if ticking yes, fill in box G) | <input type="checkbox"/> |
| h) anything of a similar description to that falling within (e), (f) or (g)
(if ticking yes, fill in box H) | <input type="checkbox"/> |

Provision of entertainment facilities:

- | | |
|--|--------------------------|
| i) making music (if ticking yes, fill in box I) | <input type="checkbox"/> |
| j) dancing (if ticking yes, fill in box J) | <input type="checkbox"/> |
| k) entertainment of a similar description to that falling within (i) or (j)
(if ticking yes, fill in box K) | <input type="checkbox"/> |

Provision of late night refreshment (if ticking yes, fill in box L)

Sale by retail of alcohol (if ticking yes, fill in box M)

In all cases complete boxes N, O and P

A

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both – please tick [✓] (please read guidance note 2).	Indoors		
Day	Start	Finish		Outdoors		
Mon			Please give further details here (please read guidance note 3)	Both		
Tue						
Wed				State any seasonal variations for performing plays (please read guidance note 4)		
Thur						
Fri						
Sat				Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sun						

B

Films Standard days and timings (please read guidance note 6)			Will the exhibition of films take place indoors or outdoors or both – please tick [✓] (please read guidance note 2).	Indoors		
Day	Start	Finish		Outdoors		
Mon			Please give further details here (please read guidance note 3)	Both		
Tue						
Wed				State any seasonal variations for the exhibition of films (please read guidance note 4)		
Thur						
Fri						
Sat				Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sun						

C

Indoor sporting events Standard days and timings (please read guidance note 6)			Please give further details (please read guidance note 3)
Day	Start	Finish	
Mon			State any seasonal variations for indoor sporting events (please read guidance note 4)
Tue			
Wed			
Thur			Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 5)
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 6)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick [✓] (please read guidance note 2).	Indoors	
Day	Start	Finish		Outdoors	
Mon			Please give further details here (please read guidance note 3)	Both	
Tue					
Wed			State any seasonal variations for boxing or wrestling entertainment (please read guidance note 4)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat					
Sun					

E

Live Music Standard days and timings (please read guidance note 6)			Will the performance of live music take place indoors or outdoors or both – please tick [✓] (please read guidance note 2)	Indoors		
Day	Start	Finish		Outdoors		
Mon			Please give further details here (please read guidance note 3)	Both		
Tue						
Wed				State any seasonal variations for the performance of live music (please read guidance note 4)		
Thur						
Fri				Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat						
Sun						

F

Recorded music Standard days and timings (please read guidance note 6)			Will the playing of recorded music take place indoors or outdoors or both – please tick [✓] (please read guidance note 2)	Indoors		
Day	Start	Finish		Outdoors		
Mon			Please give further details here (please read guidance note 3)	Both		
Tue						
Wed				State any seasonal variations for playing recorded music (please read guidance note 4)		
Thur						
Fri				Non standard timings. Where you intend to use the premises for the playing of recorded music entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat						
Sun						

G

Performances of dance Standard days and timings (please read guidance note 6)			Will the performance of dance take place indoors or outdoors or both – please tick [✓] (please read guidance note 2).	Indoors				
				Outdoors				
				Both				
Day	Start	Finish	Please give further details here (please read guidance note 3)					
Mon								
Tue								
Wed						State any seasonal variations for the performance of dance (please read guidance note 4)		
Thur								
Fri						Non standard timings. Where you intend to use the premises for the performance of dance entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat								
Sun								

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment you will be providing					
			Will this entertainment take place indoors or outdoors or both – please tick [✓] (please read guidance note 2).	Indoors				
				Outdoors				
				Both				
Day	Start	Finish	Please give further details here (please read guidance note 3)					
Mon								
Tue								
Wed						State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 4)		
Thur								
Fri						Non standard timings. Where you intend to use the premises for the entertainment of similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat								
Sun								

Provision of facilities for making music Standard days and timings (please read guidance note 6)			Please give a description of the facilities for making music you will be providing	
Day	Start	Finish	Will the facilities for making music be indoors or outdoors or both – please tick [✓] (please read guidance note 2).	Indoors
				Outdoors
			Both	
Mon			Please give further details here (please read guidance note 3)	
Tue				
Wed			State any seasonal variations for the provision of facilities for making music (please read guidance note 4)	
Thur				
Fri			Non standard timings. Where you intend to use the premises for provision of facilities for making music at different times to those listed in the column on the left, please list (please read guidance note 5)	
Sat				
Sun				

Provision of facilities for dancing Standard days and timings (please read guidance note 6)			Will the facilities for dancing be indoors or outdoors or both – please tick [✓] (see guidance note 2).	
Day	Start	Finish		Indoors
				Outdoors
			Both	
Mon			Please give further details here (please read guidance note 3)	
Tue				
Wed			State any seasonal variations for providing dancing facilities (please read guidance note 4)	
Thur				
Fri			Non standard timings. Where you intend to use the premises for the provision of facilities for dancing at different times to those listed in the column on the left, please list (please read guidance note 5)	
Sat				
Sun				

K

Provision of facilities for entertainment of a similar description to that falling within (i) or (j) Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment facility you will be providing		
			Will the entertainment facility be indoors or outdoors or both – please tick [✓] (please read guidance note 2).		Indoors <input type="checkbox"/>
Day	Start	Finish			
Mon			Please give further details here (please read guidance note 3)		
Tue					
Wed			State any seasonal variations for the provision of facilities for entertainment of a similar description to that falling within (i) or (j) (please read guidance note 4)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the provision of facilities for entertainment of a similar description to that falling within (i) or (j) at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat					
Sun					

L

Late night refreshment Standard days and timings (please read guidance note 6)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick [✓] (please read guidance note 2).		Indoors <input type="checkbox"/>	Outdoors <input type="checkbox"/>
					Both <input type="checkbox"/>	
Day	Start	Finish				
Mon			Please give further details here (please read guidance note 3)			
Tue						
Wed			State any seasonal variations for the provision of late night refreshment (please read guidance note 4)			
Thur						
Fri			Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 5)			
Sat						
Sun						

M

Supply of alcohol Standard days and timings (please read guidance note 6)			Will the supply of alcohol be for consumption (Please tick box ✓) (please read guidance note 7)	On the premises	
Day	Start	Finish		Off the premises	<input checked="" type="checkbox"/>
Mon	06:00 07:00	23:00	State any seasonal variations for the supply of alcohol (please read guidance note 4)	Both	
Tue	06:00 07:00	23:00			
Wed	06:00 07:00	23:00	Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 5)		
Thur	06:00 07:00	23:00			
Fri	06:00 07:00	23:00			
Sat	06:00 07:00	23:00			
Sun	06:00 07:00	22:30			

IN ALL CASES PLEASE COMPLETE N, O, & P BELOW

N

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)

NOT APPLICABLE

O

Hours premises are open to the public Standard days and timings (please read guidance note 6)			State any seasonal variation (please read guidance note 4)
Day	Start	Finish	
Mon			Non-standard timings. Where you intend the premises to be open to the public at different times to those listed in the column on the left, please list (please read guidance note 5)
Tue			
Wed			
Thur	UNCHANGED		
Fri			
Sat			
Sun			

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking

NOT APPLICABLE

- I have enclosed the premises licence Please tick Yes
- I have enclosed the relevant part of the premises licence

If you have not ticked one of these boxes please fill in reasons for not including the licence, or part of it, below

Reasons why I have failed to enclose the premises licence or relevant part of premises licence

P Describe any additional steps that you intend to take to promote the four licensing objectives as a result of the proposed variation:

a) General – all four licensing objectives (b, c, d, e) (please read guidance note 9)

UNCHANGED – NO ADDITIONAL
STEPS NECESSARY

b) The prevention of crime and disorder

AS ABOVE

c) Public safety

AS ABOVE

d) The prevention of public nuisance

AS ABOVE

e) The protection of children from harm

AS ABOVE

Please tick ✓ Yes

- I have made or enclosed payment of the fee
- I have sent copies of this application and the plan to responsible authorities and others where applicable
- I understand that I must now advertise my application
- I have enclosed the premises licence or relevant part of it or explanation
- I understand that if I do not comply with the above requirements my application will be rejected

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

Part 5 – Signatures (please read guidance note 10)

Signature of applicant (the current premises licence holder) or applicant's solicitor or other duly authorised agent. (Please read guidance note 11). If signing on behalf of the applicant please state in what capacity.

Signature *[Handwritten Signature]*

Date 21.3.14

Capacity PARTNER

Where the premises licence is jointly held signature of 2nd applicant (the current premises licence holder) or 2nd applicant's solicitor or other authorised agent. (Please read guidance note 12). If signing on behalf of the applicant please state in what capacity.

Signature *[Handwritten Signature]*

Date 21.3.14

Capacity PARTNER

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13)

Post town		Post code
Telephone number		
If you would prefer us to correspond with you by e-mail your e-mail address (optional)		

NOTES FOR GUIDANCE

This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence you should make a new premises licence application under section 17 of the Licensing Act 2003.

1. Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.
2. Where taking place in a building or other structure please tick as appropriate. Indoors may include a tent.
3. For example state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
4. For example (but not exclusively), where the activity will occur on additional days during the summer months..
5. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
6. Please give timings in 24 hours clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
7. If you wish people to be able to consume alcohol on the premises please tick on, if you wish people to be able to purchase alcohol to consume away from the premises please tick off. If you wish people to be able to do both please tick both.
8. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups, the presence of gaming machines
9. Please list here steps you will take to promote all four licensing objectives together.
10. The application form must be signed.
11. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
12. Where there is more than one applicant, both applicants or their respective agents must sign the application form.
13. This is the address which we shall use to correspond with you about this application.

Your search details - HA9 9JS

Displaying 1-15 out of 19 results

BA reference	Address	Description	Total area m2	Rateable value	With effect from
13270091000107	1, GRAND PARADE, FORTY AVENUE, WEMBLEY, MIDDX, HA9 9JS	SHOP AND PREMISES	98.7	£13,000	01 Apr 2010
13270091000208	2, GRAND PARADE, FORTY AVENUE, WEMBLEY, MIDDX, HA9 9JS	BETTING SHOP AND PREMISES	135.9	£14,750	01 Apr 2010
13270091000304	3, GRAND PARADE, FORTY AVENUE, WEMBLEY, MIDDX, HA9 9JS	SHOP AND PREMISES	97.7	£13,250	01 Apr 2010
13270091000408	4, GRAND PARADE, FORTY AVENUE, WEMBLEY, MIDDX, HA9 9JS	SHOP AND PREMISES	96.5	£13,750	01 Apr 2010
13270091000501	5, GRAND PARADE, FORTY AVENUE, WEMBLEY, MIDDX, HA9 9JS	SHOP AND PREMISES	88.6	£12,750	01 Apr 2010
13270091000605	6, GRAND PARADE, FORTY AVENUE, WEMBLEY, MIDDX, HA9 9JS	SHOP AND PREMISES	90.1	£13,000	01 Apr 2010
13270091000713	7, GRAND PARADE, FORTY AVENUE, WEMBLEY, MIDDX, HA9 9JS	SHOP AND PREMISES	91.19	£13,000	01 Apr 2010
13270091000802	8, GRAND PARADE, FORTY AVENUE, WEMBLEY, MIDDX, HA9 9JS	SHOP AND PREMISES	88.6	£13,250	01 Apr 2010
13270091000906	9, GRAND PARADE, FORTY AVENUE, WEMBLEY, MIDDX, HA9 9JS	SHOP AND PREMISES	95.76	£13,500	01 Apr 2010
13270091001006	10, GRAND PARADE, FORTY AVENUE, WEMBLEY, MIDDX, HA9 9JS	SHOP AND PREMISES	88.5	£13,250	01 Apr 2010
1327009100110A	11, GRAND PARADE, FORTY AVENUE, WEMBLEY, MIDDX, HA9 9JS	SHOP AND PREMISES	77.3	£12,000	01 Apr 2010
13270091001203	12, GRAND PARADE, FORTY AVENUE, WEMBLEY, MIDDX, HA9 9JS	LAUNDERETTE AND PREMISES	88.94	£13,500	01 Apr 2010
13270091001307	13, GRAND PARADE, FORTY AVENUE, WEMBLEY, MIDDX, HA9 9JS	SHOP AND PREMISES	90.1	£13,000	01 Apr 2010
1327009100140B	14, GRAND PARADE, FORTY AVENUE, WEMBLEY, MIDDX, HA9 9JS	SHOP AND PREMISES	117.3	£13,750	01 Apr 2010
13270091001504	15, GRAND PARADE, FORTY AVENUE, WEMBLEY, MIDDX, HA9 9JS	OFFICES AND PREMISES	90.9	£13,000	01 Apr 2010

Displaying 1-15 out of 19 results



Environment & Culture Dept
Health, Safety & Licensing Unit
P.O. Box 411, Brent House
349-357 High Road, Wembley
Middlesex HA9 6EP
Telephone: 020 8937 5359
Fax: 020 8937 5357
Email: hsl@brent.gov.uk

London Borough of Brent

Premises Licence Summary

PART B

This Premises Licence Summary was granted by Brent Council, Licensing Authority for the area of Borough of Brent under the Licensing Act 2003.

Signed.....
Director of Environment and Culture

Date: 19 April 2006

Licence number 174394

Licence start date: 24/11/2005

Premises Details

BRENT NEWSAGENTS, 6 GRAND PARADE, Forty Avenue, Wembley, HA9 9JS
Telephone: 020 8904 2003

Licensable activities and the times authorised by this licence

Supply of Alcohol:

Day	Start Time	End Time
Monday	08:00	23:00
Tuesday	08:00	23:00
Wednesday	08:00	23:00
Thursday	08:00	23:00
Friday	08:00	23:00
Saturday	08:00	23:00
Sunday	10:00	22:30

Seasonal variations: Good Fridays 08:00 to 22:30 hrs
Christmas Day 12:00 to 15:00 and 19:00 to 22:30 hrs

The Opening Hours of the Premises:

Not applicable

Where the Licence Authorises Supplies of Alcohol Whether These are On and/or Off Supplies:

Off Supplies

Name of Holder of Premises Licence:

Name: Mr. Pravin Narandas Gadhia, Mr. Ramesh Narandas Gadhia and Mrs. Sobhana Pravin Gadhia

Registered Number of Holder, For Example Company Number, Charity Number (Where Applicable):

Not applicable

Name of Designated Premises Supervisor Where the Premises Licence Authorises the Supply of Alcohol:

Mr Pravin Narandas Gadhia

State Whether Access to the Premises by Children is Restricted or Prohibited:

Not applicable

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Working together for a safer London



**Brent Borough
Licensing Department**

The Licensing Officer
Safer Streets
Brent Civic Centre
Engineers Way
Wembley
HA9 7FJ

Your re

Our ref: 01QK/189/14/NM

Wembley Police Station
603 Harrow Road
Wembley
HA0 2HH
Tel: 020 8733 3206

Email:
nick.mortimer@met.police.uk
www.met.police.uk

Date: Tuesday 8th April 2014

**Police Representation to the application for a Premises Licence for 'Brent Newsagents'
' 6 Grand Parade, Forty Avenue, HA9 9JS**

I certify that I have considered the application shown above and **I wish to make representations** that the likely effect of the grant of the application is detrimental to the Licensing Objectives for the reasons indicated below.

I am of the opinion that the risk to the objectives can be mitigated by removing the requested variations or attaching conditions to the Licence as shown below.

If these conditions were accepted in full **I would** withdraw my representation.

Officer: Nick Mortimer, Licensing Manager

An officer of the Metropolitan Police, in whose area the premises are situated, who is authorised for the purposes of exercising its statutory function as a 'Responsible Authority' under the Licensing Act 2003.

The application has been made for a premises licence under section 17 of the act.

The Police representations are primarily concerned with crime and disorder.

Police require the following points should be included in the operating schedule or added as conditions on the premises licence.

Personal Licence Holder

The sale of alcohol to drunken people and children is a major cause of concern to police and highlighted in the Governments Alcohol Harm Reduction Strategy. Those who sell alcohol should be fully aware of the legislation and issues around alcohol and should be fully trained to a national standard.

Closed Circuit Television (CCTV)

Good quality CCTV is essential as a deterrent for the prevention of crime and the detection of offenders. It allows for both covert and overt monitoring of the premises. With proper signage, this reassures both staff and clientele, that this is a safe environment where illegal activities are not tolerated.

Closed circuit television cameras and recorders of an agreed image standard will be installed at locations on the premises and in accordance with advice from the Police.

All cameras and recording equipment will be installed and maintained in accordance with Home Office Guidance and the manufacturers instructions and will be fully operational when the premises are open to the public.

Notices shall be displayed at the entrance to the premises, and in prominent positions throughout the premises, advising that CCTV is in operation.

Operating Hours to be displayed on Premises

A notice displaying the opening hours, the type of licensing activity and licence conditions should be clearly displayed and visible to anyone outside the premises. This may be incorporated in the summary of the licence, which must be displayed, or take the form of a separate item.

Likewise the name of the Designated Premises Supervisor (D.P.S.) if required should be similarly displayed.

This will allow the Police and other responsible authorities to readily identify the licence details. Clearly displayed opening hours will also reduce any confusion for customers prior to entering the premises and possible conflict when the premises close/stop selling alcohol.

A Summary of the Premises Licence will be displayed at the public entrance to the premises.

High Strength alcoholic drinks

Street drinkers and drunkenness is a major cause for concern in Brent. Brent Borough is a controlled drinking zone. It is proven that high strength but cheap lagers, beers and cider contribute to the problem. If the premise does not stock these cheap high strength drinks (above 6.0% ABV) then the problem will be lessened or displaced. All Off Licenses in the area will be required to stop stocking these High strength drinks as they vary or come to review.

Security Measures

The following measures are proven to improve the security of your shop premises.

The floor area in front of the counter must be kept clear of any objects that could be used as a step to attack staff. Behind the counter the floor area should be raised 15 centimetres.

The premises must be protected by a monitored Intruder Alarm system including a panic button immediately accessible near the till.

The till/s should be secured from being lifted or moved. There shall be a door where access to the till area begins.

The window of the premises shall be kept clear of signage and advertising.

Spirits, Champagne and other similar valued goods should be displayed behind the counter.

All alcohol within the shop should be displayed within the direct sight of the till operator and not obscured by other shelving etc.

The conditions that Police require to be added to the Premises Licence are listed below:

CCTV shall be installed to Home Office Guidance standards and maintained in a good working condition and recordings shall be kept for 31 days and shall be made available to police and authorised Officers from Brent Council.

A CCTV camera shall be installed to cover the entrance of the premises.

A "Challenge 25" policy shall be adopted and adhered to.

No high strength beers, lagers, and ciders above 6.0% ABV shall be stocked.

An incident log shall be kept at the premises, and made available for inspection on request to an authorised officer of Brent Council or the Police, which will record the following:

- (a) all crimes reported to the venue
- (b) all ejections of patrons
- (c) any complaints received
- (d) any incidents of disorder
- (e) all seizures of drugs or offensive weapons
- (f) any faults in the CCTV system or searching equipment or scanning equipment
- (g) any refusal of the sale of alcohol
- (h) any visit by a relevant authority or emergency service.

A copy of the premises licence summary including the hours which licensable activities are permitted shall be visible from the outside of each entrance to the premises.

A clear and unobstructed view into the premises shall be maintained at all times.

The following crime prevention measures shall be implemented:

- A time delay safe with deposit slot and anti fishing mechanisms must be used at the counter till area
- Regular robbery awareness and cash handling training shall be given to all staff.

On major event days at Wembley Stadium the following shall apply:

- No alcohol or "alcopop" type drinks shall be displayed or sold in glass containers with the exception of wines and spirits.
- No more than 4 cans of alcohol shall be sold per customer.
- Sales of alcohol shall stop one hour before the designated kick off time. Sales of alcohol can recommence at the kick off time.

Yours Sincerely

Nick Mortimer
Licensing Manager

Brent Newsagent 6 Grand Parade Forty Avenue



Page 23

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SCHEDULE 2

regulation 10

NEW PREMISES LICENCE APPLICATION FORM

Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in **block capitals**. In all cases ensure that your answers are inside the boxes and written in **black ink**. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

We SSSSM LONDON apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description	
ROE GREEN PARK KINGSBURY ROAD LONDON	
Post town KINGSBURY, LONDON	Post code NW9

Telephone number of premises (if any)

Non-domestic rateable value of premises

Part 2 - Applicant details

Please state whether you are applying for a premises licence as

Please tick ✓ Yes

- | | | | |
|-----|---|-------------------------------------|-----------------------------|
| a) | An individual or individuals* | <input type="checkbox"/> | please complete section (A) |
| b) | a person other than an individual* | | |
| | i. as a limited company | <input type="checkbox"/> | please complete section (B) |
| | ii. as a partnership | <input type="checkbox"/> | please complete section (B) |
| | iii. as an unincorporated association or | <input type="checkbox"/> | please complete section (B) |
| | iv. other (for example a statutory corporation) | <input type="checkbox"/> | please complete section (B) |
| c) | a recognised club | <input type="checkbox"/> | please complete section (B) |
| d) | a charity | <input checked="" type="checkbox"/> | please complete section (B) |
| e) | the proprietor of an educational establishment | <input type="checkbox"/> | please complete section (B) |
| f) | a health service body | <input type="checkbox"/> | please complete section (B) |
| g) | a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales | <input type="checkbox"/> | please complete section (B) |
| ga) | A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England | <input type="checkbox"/> | please complete section (B) |
| h) | the chief officer of police of a police force in England and Wales | <input type="checkbox"/> | please complete section (B) |

* If you are applying as a person described in (a) or (b) please confirm:

Please tick ✓ Yes

- | | | |
|---|---|--------------------------|
| - | I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or | <input type="checkbox"/> |
| - | I am making the application pursuant to a | |
| | o Statutory function or | <input type="checkbox"/> |
| | o A function discharged by virtue of Her Majesty's prerogative | <input type="checkbox"/> |

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr Mrs Miss Ms Other title
(for example, Rev)

Surname

First names

Please tick ✓ Yes

I am 18 years old or over

Current postal address if different from premises address

Post Town

Postcode

Daytime contact telephone number

E-mail address (optional)

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr

Mrs

Miss

Ms

Other title
(for example, Rev)

Surname

First names

Please tick **Yes**

I am 18 years old or over

Current postal address if different from premises address

Post Town

Postcode

Daytime contact telephone number

E-mail address (optional)

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name SSSSM LONDON
Address SHREE MUKTAJEEVAN SWAMIBAPA COMPLEX KINGSBURY ROAD KINGSBURY LONDON NW9 8AQ
Registered number (where applicable) CHARITY NUMBER: 252726
Description of applicant (for example, partnership, company, unincorporated association etc.) Shree Swaminarayan Sidhant Sajivan Mandal London (SSSSM London), is a UK registered charity and the UK centre of Shree Swaminarayan Gadi Sansthan, the worldwide centre for spiritual, cultural and social welfare. The charity will be opening a magnificent multifunctional complex in North West London comprising of an authentic Hindu temple, Shree Swaminarayan Mandir London, with state-of-the-art facilities for sports and events for the local community. The community provides a hub where people from all sectors of the community gather to work collectively for the welfare of society. Charitable and humanitarian activities are actively encouraged and supported. It is a source of education, teaches people ethics, morality, and the ideals of humility, tolerance and respect for all. The community's

teachings raise one's spiritual and cultural awareness. One is taught to live life virtuously and to distinguish between right and wrong, providing an environment where people of all ages can spend their free time constructively.

Throughout the year, many activities are held, which align with the Community's objectives of promoting spirituality, culture and social well-being. Regular guidance and training sessions corresponding with core components are held throughout the year, for example for spiritual enhancement we hold: yoga classes, meditation sessions, scripture recitals, scripture debates; cultural and educational development is encouraged through: classical musical classes, classical dance classes, a pipe band, academic support; plus social responsibility and personal advancement are encouraged via: general health awareness sessions, integrated classes for the elderly & young, support of local and national charities and sports academies.

Telephone number (if any) : 07714721616

E-mail address (optional) LONDON@SWAMINARAYANGADI.COM

Part 3 Operating Schedule

Day		Month		Year			
1	6	0	8	2	0	1	4

If you wish the licence to be valid only for a limited period, when do you want it to end?

2	2	0	8	2	0	1	4
---	---	---	---	---	---	---	---

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend

--

Please give a general description of the premises (please read guidance note 1)

Within the event perimeter fencing we plan to have on the premises:

- theatre style seating for 2000 people with standing area on the sides for the remainder of the audience
- 18m (wide) x 12m (depth) stage at 1.5m high with 35m x 33m perimeter fencing
- Approx. 8m x 4m Large Screen next to the stage on its right hand side
- 4 Food Stalls in 3m x 3m gazebos
- 4 Culture stalls in 3m x 3m gazebos (Henna painting, poster displays, charity partners, etc)
- Information, First Aid and Lost & Found desk placed at the entrance
- Male & Female WC's placed on the right hand side of the seating area

See Event Layout Plan for further details

Please tick ✓ **Yes**

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedule 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of entertainment facilities for:

- i) making music (if ticking yes, fill in box I)
- j) dancing (if ticking yes, fill in box J)
- k) entertainment of a similar description to that falling within (i) or (j) (if ticking yes, fill in box K)

Provision of late night refreshment (if ticking yes, fill in box L)

Sale of alcohol (if ticking yes, fill in box M)

In all cases complete boxes N, O and P

A

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both – please tick [✓] (please read guidance note 2).	Indoors	
Day	Start	Finish		Outdoors	✓
				Both	
Mon	12:00	22:00	<u>Please give further details here</u> (please read guidance note 3) There will be theatre style musical that combines songs, dialogue, acting and dancing, to tell the story of Indian life in the UK that brings out moral and ethical issues and challenges in everyday life for the youth of Indian Britons. This is being scripted, produced and brought to the stage by the Organization’s youth academy based in the local community. Rehearsals between 12 to 6pm (modified sound levels apart from when we are performing sound testing) Show time 7pm to 9:30pm with amplified sound.		
Tue	12:00	22:00			
Wed	12:00	22:00	<u>State any seasonal variations for performing plays</u> (please read guidance note 4) N/A		
Thur	12:00	22:00			
Fri	12:00	22:00	<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sat					

			N/A
Sun			

B

Films Standard days and timings (please read guidance note 6)			Will the performance of films take place indoors or outdoors or both – please tick [✓] (please read guidance note 2).	Indoors	
Day	Start	Finish		Outdoors	
Mon			Please give further details here (please read guidance note 3)	Both	
Tue					
Wed			State any seasonal variations for the exhibition of films (please read guidance note 4)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 6)			Please give further details (please read guidance note 3)		
Day	Start	Finish			
Mon			State any seasonal variations for indoor sporting events (please read guidance note 4)		
Tue					
Wed			Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 5)		
Thur					
Fri					
Sat					
Sun					

D

Boxing or wrestling entertainment Standard days and timings (please read guidance note 6)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick [✓] (please read guidance note 2).	Indoors		
Day	Start	Finish		Outdoors		
Mon				Please give further details here (please read guidance note 3)	Both	
Tue						
Wed			State any seasonal variations for boxing or wrestling entertainment (please read guidance note 4)			
Thur						
Fri			Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)			
Sat						
Sun						

E

Live Music Standard days and timings (please read guidance note 6)			Will the performance of live music take place indoors or outdoors or both – please tick [✓] (please read guidance note 2)	Indoors		
Day	Start	Finish		Outdoors	✓	
Mon	12:00	22:00		Please give further details here (please read guidance note 3) There will be live Indian classical orchestra band performing on stage with sound amplified. There will also be unamplified live music performed by a Scottish pipe band. Rehearsals between 12 to 6pm (modified sound levels apart from when we are performing sound testing) Show times 7pm to 9:30pm with amplified sound.	Both	
Tue	12:00	22:00				
Wed	12:00	22:00	State any seasonal variations for the performance of live music (please read guidance note 4)			
Thur	12:00	22:00			N/A	
Fri	12:00	22:00	Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 5)			
Sat					N/A	
Sun						

F

Recorded music Standard days and timings (please read guidance note 6)			Will the playing of recorded music take place indoors or outdoors or both – please tick [✓] (please read guidance note 2)	Indoors	
Day	Start	Finish		Outdoors	✓
Mon	12:00	22:00	<p>Please give further details here (please read guidance note 3)</p> <p>There will be playing of amplified recorded music</p> <p>Rehearsals between 12 to 6pm (modified sound levels apart from when we are performing sound testing)</p> <p>Show times 7pm to 9:30pm with amplified sound.</p>	Both	
Tue	12:00	22:00			
Wed	12:00	22:00		State any seasonal variations for playing recorded music (please read guidance note 4)	
Thur	12:00	22:00		N/A	
Fri	12:00	22:00		Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 5)	
Sat				N/A	
Sun				N/A	

G

Performances of dance Standard days and timings (please read guidance note 6)			Will the performance of dance take place indoors or outdoors or both – please tick [✓] (please read guidance note 2).	Indoors	
Day	Start	Finish		Outdoors	✓
Mon	12:00	22:00	<p>Please give further details here (please read guidance note 3)</p> <p>There will be an array of multi cultural dances performed on stage brought to you by the talent of the Organisation's cultural academies, across 4 continents; Europe (UK), Asia (India), Africa and USA.</p> <p>Rehearsals from 12 to 6pm (modified sound levels apart from when we are performing sound testing)</p> <p>Show times 7pm to 9:30pm with amplified sound.</p>	Both	
Tue	12:00	22:00			
Wed	12:00	22:00		State any seasonal variations for the performance of dance (please read guidance note 4)	
Thur	12:00	22:00		N/A	
Fri	12:00	22:00		Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 5)	
Sat				N/A	
Sun				N/A	

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H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)			Please give a description of the activities you will be providing		
Day Start Finish			Will this entertainment take place indoors or outdoors or both – please tick [✓] (please read guidance note 2).	Indoors	
				Outdoors	
			Both		
Mon			Please give further details here (please read guidance note 3)		
Tue					
Wed			State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 4)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the entertainment of similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat					
Sun					

I

Provision of facilities for making music Standard days and timings (please read guidance note 6)			Please give a description of the facilities for making music you will be providing		
Day Start Finish			Will this entertainment take place indoors or outdoors or both – please tick [✓] (please read guidance note 2).	Indoors	
				Outdoors	
			Both		
Mon			Please give further details here (please read guidance note 3)		
Tue					
Wed			State any seasonal variations for the provision of facilities for making music (please read guidance note 4)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for provision of facilities for making music at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat					
Sun					

J

Provision of facilities for dancing Standard days and timings (please read guidance note 6)			Will the facilities for dancing be indoors or outdoors or both – please tick [✓] (see guidance note 2).	Indoors	
Day	Start	Finish		Outdoors	
Mon				<p><u>Please give a description of the facilities for dancing you will be providing</u></p> <p><u>Please give further details here (please read guidance note 3)</u></p> <p><u>State any seasonal variations for providing dancing facilities (please read guidance note 4)</u></p> <p><u>Non standard timings. Where you intend to use the premises for the provision of facilities for dancing at different times to those listed in the column on the left, please list (please read guidance note 5)</u></p>	Both
Tue					
Wed					
Thur					
Fri					
Sat					
Sun					

K

Provision of facilities for entertainment of a similar description to that falling within (i) or (j) Standard days and timings (please read guidance note 6)			<u>Please give a description of the type of entertainment facility you will be providing</u>	<u>Will the entertainment facility be indoors or outdoors or both – please tick [✓] (please read guidance note 2).</u>	Indoors	
Day	Start	Finish			Outdoors	
Mon					<p><u>Please give further details here (please read guidance note 3)</u></p> <p><u>State any seasonal variations for the provision of facilities for entertainment of a similar description to that falling within (i) or (j) (please read guidance note 4)</u></p> <p><u>Non standard timings. Where you intend to use the premises for the provision of facilities for entertainment of a similar description to that falling within (i) or (j) at different times to those listed in the column on the left, please list (please read guidance note 5)</u></p>	Both
Tue						
Wed						
Thur						
Fri						
Sat						
Sun						

L

Late night refreshment Standard days and timings (please read guidance note 6)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick [✓] (please read guidance note 2).	Indoors	
Day	Start	Finish		Outdoors	
Mon			Please give further details here (please read guidance note 3)	Both	
Tue					
Wed				State any seasonal variations for the provision of late night refreshment (please read guidance note 4)	
Thur					
Fri			Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 5)		
Sat					
Sun					

M

Supply of alcohol Standard days and timings (please read guidance note 6)			Will the supply of alcohol be for consumption (Please tick box ✓) (please read guidance note 7)	On the premises	
Day	Start	Finish		Off the premises	
Mon			State any seasonal variations for the provision of late night refreshment (please read guidance note 4)	Both	
Tue					
Wed			Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 5)		
Thur					
Fri					
Sat					
Sun					

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name DINESH BHUDIA (NOT A DPS) and KAUSIK VARSANI (NOT A DPS)

Address

SHREE MUKTAJEEVAN SWAMIBAPA COMPLEX
 KINGSBURY ROAD,
 KINGSBURY,
 LONDON

Postcode NW9 8AQ.....

Personal Licence number(if known) N/A

Issuing licensing authority (if known) N/A.....

N

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)

NONE

O

Hours premises are open to the public Standard days and timings (please read guidance note 6)			<u>State any seasonal variation (please read guidance note 4)</u>
Day	Start	Finish	
Mon			
Tue			
Wed	12:00	22:00	<u>Non-standard timings. Where you intend to use the premises to be open to the public at different times to those listed in the column on the left, please list (please read guidance note 5)</u>
Thur	12:00	22:00	
Fri	12:00	22:00	
Sat			
Sun			

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P Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d, e) (please read guidance note 9)

- Notices to be placed in prominent positions to ask patrons to leave the premises quietly with due care to the neighbours
- We will provide substantial and quality food
- There will be a suitable evacuation plan in case of emergency
- Sound will be controlled and monitored to ensure the sound does not exceed the disturbance levels for the neighbours
- Speakers will be angled to the audience and not outward to any external residential areas

b) The prevention of crime and disorder

- There will be no glass drink bottles served, it will be all plastic
- We will have visible 20 SIA stewards during the event
- 30 x High Visibility Event Stewards during the event
- There will be 2 SIA security during non-event times (round the clock)
- Will liaise with the local police on the event
- On site policing from members of our organisation

c) Public safety

- Cordoned off areas where there is large equipment i.e. backstage
- Will liaise with local fire brigade on fire evacuation procedures.
- All event staff will be fully aware of licensing laws
- We will support any directives received from the authorities
- Maintenance of full risk assessments appropriate for proposed premises operation
- Hired team of St John's First Aiders to be on site

d) The prevention of public nuisance

- All patrons will be reminded of consideration to the public when leaving the premises
- Notices to be placed in prominent positions to ask patrons to leave the premises quietly
- Regular check by staff of the immediate outside area and to encourage patrons to use litter bins to dispose rubbish
- Sound will be controlled and monitored to ensure the sound does not exceed the disturbance levels for the neighbours
- Speakers will be angled to the audience and not outward to any external residential areas

e) The protection of children from harm

- All children will be asked to be accompanied by a responsible adult
- CRB checked event staff to man the lost and found stall

Checklist


Please tick ✓ Yes

- I have made or enclosed payment of the fee ✓
- I have enclosed the plan of the premises – see enclosed information leaflet ✓
- I have sent copies of this application and the plan to responsible authorities and others where applicable
- I have enclosed the consent form completed by the individual I wish to be premises supervisor, if applicable
- I understand that I must now advertise my application – see enclosed information leaflet ✓
- I understand that if I do not comply with the above requirements my application will be rejected ✓

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

Part 4 – Signatures (please read guidance note 10)

Signature of applicant or applicant’s solicitor or other duly authorised agent. (Please read guidance note 11). **If signing on behalf of the applicant please state in what capacity.**

Signature (DR Mahesh Varsani).....

Date 10 / 04 / 14.....

Capacity TRUSTEE OF THE APPLICANT.....

For joint applications signature of 2nd applicant or 2nd applicant’s solicitor or other authorised agent. (Please read guidance note 12). **If signing on behalf of the applicant please state in what capacity.**

Signature

Date

Capacity

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13)	
KAUSIK VARSANI SHREE SWAMINARAYAN MANDIR LONDON KINGSBURY ROAD KINGSBURY	
Post town KINGSBURY, LONDON	Post code NW9 8AQ
Telephone number 07949 63 1114	
E-mail address (optional) LONDON@SWAMINARAYANGADI.COM	

Notes for Guidance

1. Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.
2. Where taking place in a building or other structure please tick as appropriate. Indoors may include a tent.
3. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
4. For example (but not exclusively), where the activity will occur on additional days during the summer months.
5. For example (but not exclusively), where you wish the activity to go on longer on a particular day ie Christmas Eve.
6. Please give timings in 24 hour clock (eg 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
7. If you wish people to be able to consume alcohol on the premises please tick on, if you wish people to be able to purchase alcohol to consume away from the premises please tick off. If you wish people to be able to do both please tick both.
8. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups, the presence of gaming machines.
9. Please list here steps you will take to promote all four licensing objectives together.
10. The application form must be signed.
11. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
12. Where there is more than one applicant, both applicants or their respective agents must sign the application form.
13. This is the address which we shall use to correspond with you about this application.

Data Protection: *The London Borough of Brent will use this information for the purposes of The Licensing Act 2003 and related purposes. Any member of the public may examine the application form on request. In addition, this information may be disclosed to the Police, The London Fire and Emergency Planning Authority, relevant ward Councillors and other Council departments.*

This authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with law enforcement agencies and other bodies responsible for auditing or administering public funds for these purposes.

Please return the completed form and accompanying documents listed in the checklist on page 14 to:-

Safer Streets (Licensing)
Brent Council
Fifth Floor
Brent Civic Centre
Engineers Way
Wembley
HA9 0FJ

☎ 020 8937 5359

Email: environmentandprotection@brent.gov.uk

Cheques should be crossed and made payable to London Borough of Brent.

Please follow the instructions in the checklist on page 14 to submit the relevant copies to the responsible authorities. Contact details shown below:

Chief Officer of Police
Brent Licensing Department
Fifth Floor
Brent Civic Centre
Engineers Way
Wembley
HA9 0FJ

Tel: 020 8733 3206

North West Area 1
London Fire Brigade
169 Union Street
London
SE1 0LL

Tel: 020 8555 1200 x38778

Trading Standards
Fifth Floor
Brent Civic Centre
Engineers Way
Wembley
HA9 0FJ

Tel: 020 8937 5555

Environmental Health
Fifth Floor
Brent Civic Centre
Engineers Way
Wembley
HA9 0FJ

Tel: 020 8937 5252

Children's Services
Brent Civic Centre
Engineers Way
Wembley
HA9 0FJ

Licensing Authority
Fifth Floor
Brent Civic Centre
Engineers Way
Wembley
HA9 0FJ
Tel: 020 8937 5359

Area Planning Service
Brent Civic Centre
Engineers Way
Wembley
HA9 0FJ

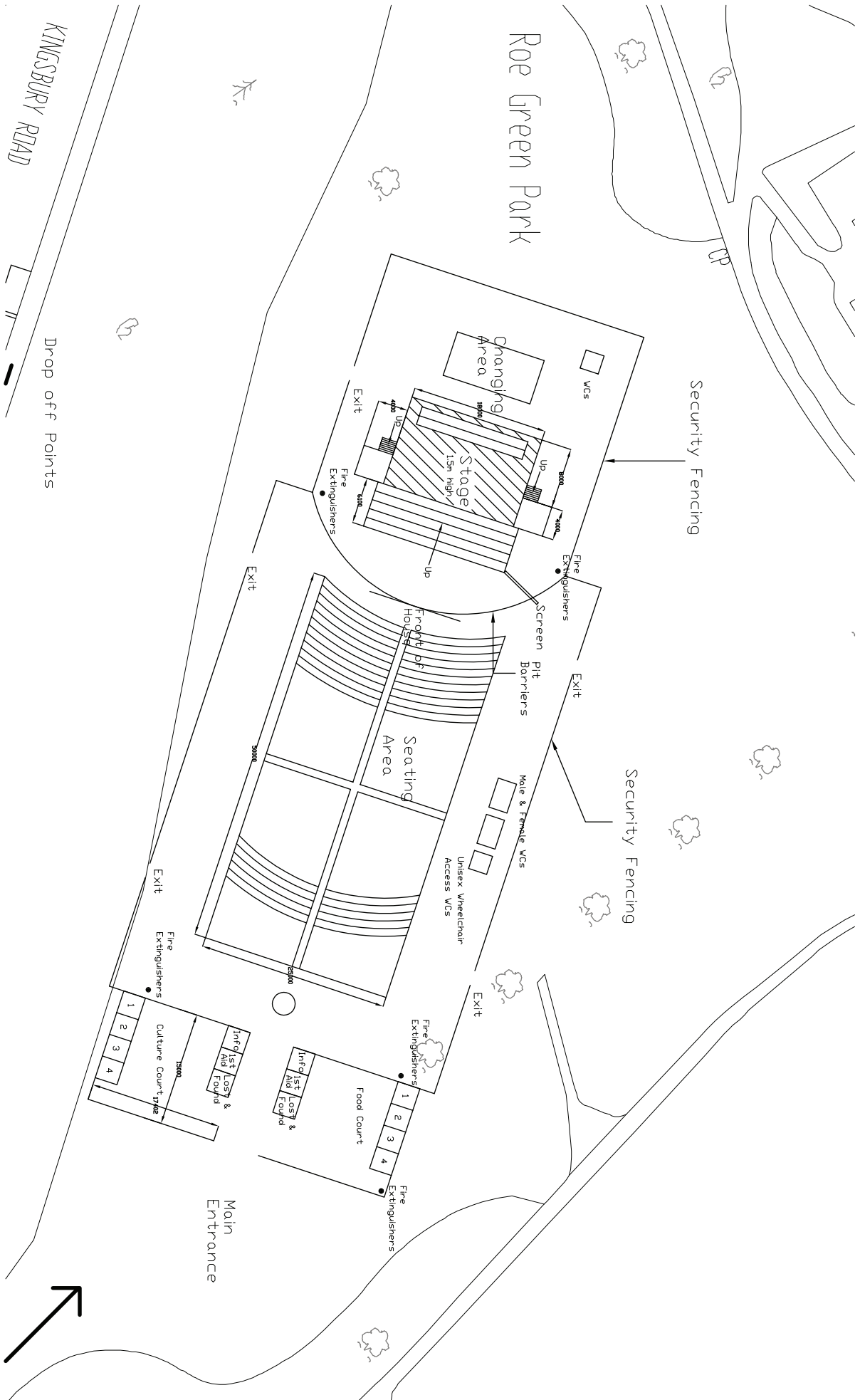
Tel: 020 8937 5210

Public Safety Team
Fifth Floor
Brent Civic Centre
Engineers Way
Wembley
HA9 0FJ

Tel: 020 8937 5359

DAAT
Public Health Directorate
Brent Civic Centre
Engineers Way
Wembley
HA9 0FJ

Official Use Only.	<i>Fee</i> <input type="checkbox"/>	<i>Plan x 2</i> <input type="checkbox"/>	<i>DPS Consent (if applicable)</i> <input type="checkbox"/>
	<i>Advertising</i> <input type="checkbox"/>		



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ENVIRONMENT AND NEIGHBOURHOOD
SERVICES

Environment and Protection
Brent Civic Centre, Engineers Way,
Wembley, Middlesex. HA9 0FJ

Tel: (020) 8937 5252
Direct Line 020-8937 5176
Fax: (020) 8937 5150
Email: environmentandprotection@brent.gov.uk
Web: www.brent.gov.uk/eh
Date: 25/05/2014

Your Ref:
Our Ref: SR/05154/14
Contact: Ketan Joshi

Application Ref. 222100864

Applicant: SSSSM London

Premises: Shree Swaminarayan Mandir, 211 Kingsbury Road, London, NW9 8AQ

Event site: Roe Green Park, Kingsbury Road, London, NW9

Application: Temporary Event Notice

Date/times: 16/08/14-22/08/14

The Nuisance Control Team representations are primarily concerned with the prevention of public nuisance. I have considered the application above and I wish to put forward my objection to this event on the grounds that the likely effect of the grant of the application is detrimental to the Licensing Objectives.

The primary reason is the close proximity of local residential properties. Having visited the site and observed this proximity, it is my opinion, based on my experience in dealing with similar large scale events, that there is a high likelihood of complaints being received. It is also noted that the application is for an open air event which will be held over 3 days. I am of the opinion that the impact on local residents will be sustained and the likelihood of complaints may increase as the tolerance level for noise is likely to diminish over this duration.

The measures proposed by the applicant(s) in their original application for the prevention of public nuisance are listed below for reference and are, in my opinion, inadequate for upholding the Licensing Objective:

1. All patrons will be reminded of consideration to the public when leaving the premises
2. Notices to be placed in prominent positions to ask patrons to leave the premises quietly
3. Sound will be controlled and monitored to ensure the sound does not exceed the disturbance levels for the neighbours
4. Speakers will be angled to the audience and not outward to any external residential areas

During my site visit and meeting with the applicant(s), the above measures were discussed and it was acknowledged that in the event of a complaint being received, it would not be possible to mitigate noise nuisance with the original proposal of stage location on the south side of Roe Green

Park which is nearside to Kingsbury Road and approximately 50 metres away from residential properties.

As a result, the applicant(s) further proposed alternative measures:

1. Relocation of the stage to the north side of Roe Green Park (approximately 150 metres away from residential properties)
2. Site monitoring using sound level meters
3. Reduction in speaker noise output
4. Use of noise absorbing barriers (Echo Barrier)

It is noted that the application states "*theatre style seating for 2000 people with standing area on the sides for the remainder of the audience*". Considering this event is relatively large scale and expected to attract more than 2000 visitors, the above additional measures proposed by the applicant(s) would not, in my opinion, be sufficient to mitigate noise nuisance.

Stage relocation is unlikely to contribute to noise mitigation as the sound is likely to travel and still affect local residents. Furthermore, site sound monitoring with sound level meters would not be feasible. In order to accomplish this, maximum music levels would have to be set at a level that would not be audible at the site boundary of nearest residential property. Such levels would very likely be so low as to be impracticable for the applicant's purposes for the event.

Additionally, having considered the revised lower speaker specifications and use of Echo Barrier noise shielding techniques, I am of the opinion that noise mitigation in this instance would be difficult to achieve. To serve the applicant's purposes, the music would still have to remain significantly higher than background levels as it would have to be loud enough to entertain more than 2000 people. Also, this application has overlooked the additional noise that would be produced by the visitors; applause and cheering as would be expected at such events would also contribute to the noise levels. The use of noise shielding techniques would not be practical or wholly effective in achieving satisfactory noise mitigation.

In conclusion, it is my opinion that the site selected to host this event is unsuitable. The only way to effectively mitigate the noise levels would be to host the event inside a suitably designed acoustic enclosure; however, the feasibility of such a structure would be left to the discretion of the applicants.

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DATE: 20th MAY 2014

Kausik Varsani
Shree Swaminarayan Mandir London
Kingsbury Road
Kingsbury
9W9 8AQ

Licensing Act 2003

Application for a Premises Licence

Shree Swaminarayan Roe Green Park Kingsbury Road London NW9

Dear Kausik Varsani

I refer to your application for a Licence to the above named Premises. In accordance to the drawing submitted to us related to the application, the Public Safety Team makes a Representation to the Licensing Authority on the grounds of Public Safety.

Providing you are willing to accept the following proposed licence conditions the Public Safety Team would withdraw the Representation:-

Licence Conditions

- The maximum number of persons permitted in the Public Arena shall not exceed **2000** not including staff.
- The 4 exits from the fenced Public Arena area shall each be at least 3.3 metres wide or additional exits with a total aggregate exit width of at least 13.2 metres shall be provided.
- An additional exit shall be provided on the Stage Left side fencing at rear of stage.
- If gates are provided on the exits they shall open in the direction of escape. Any locks on exit gates shall be unlocked and kept free from fastenings other than push bars whilst the public are on the premises.
- Any socket outlets (or other power supplies used for stage equipment, band equipment and other portable equipment) that are accessible to performers, staff or the public shall be suitably protected by a residual current device (RCD having a rated residual operating current not exceeding 30 milliamps).

- The seating depth back to back dimension between rows of seats where backs are provided should be at least 760mm deep but for comfort it is good practice to provide at least 900mm. Where backs to seats are not provided at least 600mm depth should be provided.
- The width of the seats where arms are provided shall be at least 500mm or where arms are not provided a width of at least 450mm shall be provided.
- The width of wheelchair spaces shall be at least 900mm and 1400mm in depth.
- The clear seat-way shall not be less than 300mm but if there are more than 24 seats in a row there shall be at least 450mm of clear seat-way.
- The seating gangways form part of the means of escape and shall be at least 1100mm wide.
- The seating shall be firmly fixed to the floor and fixed together to ensure that the rows do not separate and snake under pressure.
- If the seating is on a raised platform the structure shall be certified to comply with the expected crowd loading. Suitably crowd loaded balustrades shall be provided at any edges above 300mm from the ground. Any gaps under the seats where children could fall through to the ground shall be suitably enclosed.
- The stage platform and roof structure shall be installed and certified in accordance with the Temporary Demountable Structures Guidance issued by the Institute of Structural Engineers.
- The Electrical and lighting installations shall be installed by competent engineers and be inspected/provided with a completion certificate once all work is completed.
- Both normal, emergency lighting and illuminated Exit signs shall be installed throughout the public and staff areas.

In order for the Public Safety Team to withdraw this representation, it will be necessary for you to **confirm in writing that you will accept the above licence conditions and will ensure the required works are carried out before the public attend the premises.**

We will require these conditions to appear on the licence schedule should the application be granted.

Yours faithfully

Colin Wickes
Principal Public Safety Officer
Environment and Protection

EVENT RISK ASSESSMENT

Event Name	Swaminarayan Mandir Opening Festival
Event Date	16 th -25 th August 2014
Client	Swaminarayan
Venue	Roe Green Public Park
General Description of Works	Full production
Most Recent Update	Tuesday, 27 May 2014



DOCUMENT OVERVIEW

This document is an event-specific risk assessment that relates to the above project. This is not a global policy and must work alongside our "Global health and Safety Policy", which covers general terms and general safety practices. This document can be found here: <http://www.sxsevents.co.uk/healthsafety/SXS%20Global%20Health%20and%20Safety%20Document%20for%20clients.pdf>

This document outlines the specific risks associated with this event. These risks are generally unique to the venue, production needs, or objectives of the specific event.

PROJECT OVERVIEW

Arrival at Venue

Upon arriving at Venue all staff will group at a pre-agreed location (stage left side entrance) for site briefing.

Briefing

Once grouped together a brief is given to all crew covering:

- Background of client
- Clients objectives from the event
- Key areas of importance or concern for the client, in particular our build schedule and overlap with other contractors on site.
- Briefing on general tasks to be achieved
- Discussion of risk assessment and site-specific and event specific risks
 - In particular working in a public park, reducing noise levels in the evening
- Discussion of site plan, locations and responsibilities
- Allocation of tasks

Page 54

Off-loading Equipment

The details of loading access will be discussed, and all crew do an empty-hand walkthrough of the route, with open discussions of any specific concerns, and a brief of any risks identified. Particularly ensuring trees are not damaged by large items and that while transporting goods everything is moved over track way not over bare grass.

Parking/Removal of Vehicles

Vehicles will be parked for loading purposes in the most reasonably practical manner. Client is to ensure relevant roads are closed/parking restrictions eased where appropriate.

Crew Numbers and Structure

Crew quantities and names will be established the week before the event.

The project build will be overseen by a single project manager, Jonathan Smale.

Working at Height Hazard	Type of injury which could result if harm occurs	Type of People affected	Likelihood of injury occurring			Severity of harm if injury does occur			Risk Level 0(low) 3-4 (Med) 6 (High)	Risk Control	Likelihood of injury occurring			Severity of harm if injury does occur			Risk Level 0-2 (Low) 3-4 (Med) 5-6 (High)
			Without proposed Risk Control in place								Without proposed Risk Control in place						
			L (1)	M (2)	H (3)	L (1)	M (2)	H (3)			L (1)	M (2)	H (3)	L (1)	M (2)	H (3)	
Page 55 Falling	Broken Bones, Impalement or death	All working at height			*			*	6	1. Avoid working at height where possible 2. Height awareness training 3. Use of suitable ladders or access towers 4. Particular attention to be paid near stairwell. 5. Suitable placement of equipment with respect to uneven floor surfaces throughout venue	*					*	4
Objects falling from height	Being struck by falling object and head injuries	All working at ground level		*				*	5	1. Creating a controlled area beneath height work 2. Hard hats to be worn 3. Lanyards to be attached to all tools at height 4. Ensure that workers at height have no loose items on their person	*				*		3

Fire Hazard	Type of injury which could result if harm occurs	Type of People affected	Likelihood of injury occurring			Severity of harm if injury does occur			Risk Level 0(low) 3-4 (Med) 6 (High)	Risk Control	Likelihood of injury occurring			Severity of harm if injury does occur			Risk Level 0-2 (Low) 3-4 (Med) 5-6 (High)
			Without proposed Risk Control in place								Without proposed Risk Control in place						
			L (1)	M (2)	H (3)	L (1)	M (2)	H (3)			L (1)	M (2)	H (3)	L (1)	M (2)	H (3)	
Wood catching fire (Staging, set etc.)	Smoke inhalation, minor-major burns, death	All people in the vicinity of the fire		*				*	5	1. Fire extinguishers located nearby (CO2 or foam) 2. Evacuation procedure understood by all in the venue 3. Sufficient lighting for exit routes and exit signs 4. Not leaving combustibles near wood (Assigned storage areas away from temporary)	*					*	4
Fabrics/Materials catching fire	Smoke inhalation, minor-major burns, death	All people in the vicinity of the fire		*				*	5	1. Use of NDFR fabrics only 2. Evacuation procedure understood by all in the venue 3. Sufficient lighting for exit routes and exit signs 4. Fire extinguishers located near by 5. Not leaving combustibles near fabrics	*					*	4
Electrical fire	Minor-major burns, death	All people in the vicinity of the fire		*				*	5	1. Fire extinguishers located nearby (CO2 or Power) 2. Evacuation procedure understood by all in the venue 3. Sufficient lighting for exit routes and exit signs 4. Testing and inspecting of appliances for electrical safety 5. Testing and inspecting of cable for electrical safety	*					*	4

Trips, falls and crushing Hazard	Type of injury which could result if harm occurs	Type of People affected	Likelihood of injury occurring			Severity of harm if injury does occur			Risk Level 0(low) 3-4 (Med) 6 (High)	Risk Control	Likelihood of injury occurring			Severity of harm if injury does occur			Risk Level 0-2 (Low) 3-4 (Med) 5-6 (High)
			Without proposed Risk Control in place								Without proposed Risk Control in place						
			L (1)	M (2)	H (3)	L (1)	M (2)	H (3)			L (1)	M (2)	H (3)	L (1)	M (2)	H (3)	
Public being crushed	Serious injury to limbs	Public and spectators			*		*		5	1. Venue assessment for maximum capacity 2. Crowd control 3. Clear exit routes 4. Crowd Marshalls	*				*		3
Tripping over equipment during the set up and pack down.	Cuts, bruises and possible broken bones	Workers and performers		*			*		4	1. Adequate storage for unused cases etc. 2. Trip hazard awareness by all workers 3. Door thresholds in temporary doors clearly marked and staff using them briefed in advance. 4. Presence of site management at all times	*				*		3

Temporary Electrical distribution	Type of injury which could result if harm occurs	Type of People affected	Likelihood of injury occurring			Severity of harm if injury does occur			Risk Level	Risk Control	Likelihood of injury occurring			Severity of harm if injury does occur			Risk Level
			Without proposed Risk Control in place								Without proposed Risk Control in place						
			L (1)	M (2)	H (3)	L (1)	M (2)	H (3)			L (1)	M (2)	H (3)	L (1)	M (2)	H (3)	
Hazard								0 (low)								0-2 (Low)	
								3-4 (Med)								3-4 (Med)	
								6 (High)								5-6 (High)	
Electrocution	Death	Technicians and Performers		*				*	5	1. Electrical safety awareness training 2. RCD protection 3. Testing and inspection of all appliances and cable 4. RCD testing	*					*	4
Tripping on Cables	Minor cuts, bruise and possible broken bone	Any person in the set up area		*			*		4	1. Safe routing of cable 2. Using cable ramp where appropriate 3. Flying cable in all public spaces	*			*			2
Wet weather conditions	Electrocution	Any person that could come in contact with electrical equipment			*			*	6	1. Using the appropriate IP rated equipment for the environment (indoors, IP22) 2. Electrical safety awareness training	*				*		3

Overhead Equipment Hazard	Type of injury which could result if harm occurs	Type of People affected	Likelihood of injury occurring			Severity of harm if injury does occur			Risk Level	Risk Control	Likelihood of injury occurring			Severity of harm if injury does occur			Risk Level
			Without proposed Risk Control in place						0(low)		Without proposed Risk Control in place						0-2 (Low)
			L (1)	M (2)	H (3)	L (1)	M (2)	H (3)	3-4 (Med)		L (1)	M (2)	H (3)	L (1)	M (2)	H (3)	5-6 (High)
Falling Equipment	Head injuries	All workers below		*				*	5	1. All equipment to conform with L.O.L.E.R regulations 2. All equipment will be attached to a safety line whilst being installed. 3. Hard Hats will be worn beneath work at all times. 4. Create a no work zone on the ground beneath the work in progress if possible	*					*	4
Ground supported structures	Crushed	All workers below		*				*	5	1. All equipment to conform with L.O.L.E.R regulations 2. Structure to be subject to an independent structural report 3. Thorough load calculations complete 4. Anemometer to be fitted if structure is used outside 5. Safe working area for build and pack down	*					*	4
Flown Structures	Crushed	All workers below		*				*	5	1. All equipment to conform with L.O.L.E.R regulations 2. Thorough load calculations to be complete 3. Safe working area for build and pack down	*					*	4

Power Tools	Hazard	Type of injury which could result if harm occurs	Type of People affected	Likelihood of injury occurring			Severity of harm if injury does occur			Risk Level	Risk Control	Likelihood of injury occurring			Severity of harm if injury does occur			Risk Level
				Without proposed Risk Control in place						Without proposed Risk Control in place						0-2 (Low)		
				L (1)	M (2)	H (3)	L (1)	M (2)	H (3)	L (1)		M (2)	H (3)	L (1)	M (2)	H (3)	3-4 (Med)	5-6 (High)
Page 60	Electricity	Electric shock	All workers using power tools	*					*	4	<ol style="list-style-type: none"> 1. Check condition of lead and plug before use. 2. Use 110v or battery tools or RCD where practicable. 3. Check for hidden/buried cables before drilling etc. 4. Do not work where water is present without specialist advice. 5. Qualified person to test all portable electrical hand tools at least annually. 	*				*		3
	Moving parts	Entanglement	All workers using power tools	*				*		3	<ol style="list-style-type: none"> 1. Loose clothing, jewellery and long hair to be kept clear of moving parts. 2. Use guards where appropriate. 	*			*			2

	Flying debris, swarf etc.	Eye, hand or facial injury	All workers near workers with power tools	*			*		3	<ol style="list-style-type: none"> 1. Use protective eyewear or face shield. 2. Use guards where appropriate. 3. Wear protective gloves where appropriate. 4. Advise nearby persons of hazard. 5. Isolate area with barriers, tape etc. where necessary. 	*			*		2	
	Noise	Hearing damage	All workers near workers with power tools		*		*		4	<ol style="list-style-type: none"> 1. Wear hearing protection if above 80dB(A) or if uncomfortably loud (request assessment if in doubt). 2. Advise nearby persons of hazard. 3. Supervisors should inform users of risks from noise 	*				*		3
Page 61	Vibration	Hand/Arm Vibration Syndrome (HAVS) Carpal Tunnel Syndrome	All workers using power tools		*		*		4	<ol style="list-style-type: none"> 1. Select power tools with lowest vibration levels. 2. Minimise the time individuals use the equipment (e.g. job rotation). 3. Restrict use of vibration inducing tools to recommended times (see Departmental guidance, manufacturer's information, local risk assessment or label on equipment/ box). 4. Ensure tools are properly stored, maintained and used according to manufacturer's instructions. 5. Supervisors should inform users of risks from vibration. 6. Arrange health surveillance for those identified at risk from vibration. 	*			*		2	
	Ergonomic	Musculo-skeletal injury	All workers using power tools		*		*		4	<ol style="list-style-type: none"> 1. Ensure there is adequate room to do the job. 2. Minimise the time individuals use heavy equipment (e.g. job rotation). 3. Use jigs and suspension systems to assist the handling of heavy equipment (e.g. large grinders). 	*			*		2	

										4. Wear safety footwear unless feet protected by other means (e.g. sitting at a bench).						
Dust	Respiratory illness Reduced visibility Skin irritation	All workers near workers with power tools			*		*		5	1. Use a dust mask (check for fit). 2. Increase ventilation to work area (e.g. open windows, temporary extract etc.) 3. Wear close-fitting safety goggles. 4. Stop working if visibility is noticeably reduced. 5. Wear suitable protective clothing (especially gloves). 6. Clean work area regularly (e.g. sweep, vacuum, wash down).	*				*	3
Page 62 Tool jamming or binding	Wrist/hand injury	All workers using power tools	*				*		3	1. Check tool is appropriate for the job and used in accordance with manufacturer's instructions. 2. Trained operators only (or under strict supervision). 3. Ensure tools are maintained according to manufacturer's instructions.	*			*		2
Inappropriate use	All of above	All workers using power tools		*			*		5	1. Check tool is appropriate for the job and used in accordance with manufacturer's instructions. 2. Users shall be trained in the correct use of portable tools. 3. Experienced power tools users should be supervised or observed when first using an unfamiliar item of equipment or in an unfamiliar environment. 4. Power tools should be securely stored when not in use.	*				*	3

Fork Lift Truck Hazard	Type of injury which could result if harm occurs	Type of People affected	Likelihood of injury occurring			Severity of harm if injury does occur			Risk Level 0(low) 3-4 (Med) 6 (High)	Risk Control	Likelihood of injury occurring			Severity of harm if injury does occur			Risk Level 0-2 (Low) 3-4 (Med) 5-6 (High)
			Without proposed Risk Control in place								Without proposed Risk Control in place						
			L (1)	M (2)	H (3)	L (1)	M (2)	H (3)			L (1)	M (2)	H (3)	L (1)	M (2)	H (3)	
Forklift Truck used on a poor surface and toppling over	Minor to fatal injuries	All workers in building		*				*	5	<ol style="list-style-type: none"> 1. Forklift to be used correctly in a safe environment where they are designed for use. 2. Attention to be paid to reducing risks associated with the workplace. 3. Other workers to stay away from forklift while moving 	*					*	4
Forklift Truck used on sharp bends.	Minor to fatal injuries	All workers in building		*				*	5	<ol style="list-style-type: none"> 1. Attention to be paid to reducing risks associated with the workplace environment. 2. Truck operator to pay careful attention when cornering. 3. Notice to be given (Horn sounded) when going round corners or other reduced visibility areas by operator to other workers. 	*					*	4
Forklift Truck used on roads, gangways and aisles with insufficient width or overhead clearance.	Minor to fatal injuries	All workers in area		*				*	5	<ol style="list-style-type: none"> 1. Attention to be paid to reducing risks associated with the workplace environment. 2. Truck operator to pay careful attention when entering and passing through areas with limited clearance. 3. A second person to give second opinion on view point when attempting such manoeuvres. 4. Horn to be used when passing through these areas 	*					*	4

Forklift Truck used in poor working environments.	Minor to fatal injuries	All workers in building		*				*	5	<ol style="list-style-type: none"> 1. Forklift truck to be used correctly in the environment they are designed for use. 2. Attention to be paid to reducing risks associated with the specific workplace. 	*				*	4
Battery checks on the Forklift Truck (where electric)	Severe electric shock resulting in possible fatality	Operator	*					*	4	<ol style="list-style-type: none"> 1. Insulating PPE to be worn. 2. Chemically resistant gloves to be worn while inspecting for leaks. 3. Ensure charger is off before disconnecting before use. 4. Ensure charger and lead are free from damage before use. 	*				*	3
Damaged parts on the forklift truck including carriage, roll protection device and attachments	Increase in likely hood of other accidents.	All workers in building		*				*	5	<ol style="list-style-type: none"> 1. Planned preventative maintenance checks. 2. Insurance checked conducted under LOLER and PUWER. 3. Checks conducted before each use. 	*				*	4
Damaged tyres on the forklift truck	Increase in likely hood of other accidents.	All workers in building		*				*	5	<ol style="list-style-type: none"> 1. Planned preventative maintenance checks 2. Checks conducted before each use. 	*				*	4
Forklift Truck used in areas where other vehicles are operating	Serious to fatal.	Operator and other vehicle operator		*				*	5	<ol style="list-style-type: none"> 1. Forklift to be kept away from other vehicles where possible 2. Clearly marked/identified traffic routes where appropriate. 3. High vis vests to be worn in poor light or traffic areas. 	*				*	4

Forklift Truck used in areas where pedestrians are present and/or working	Serious to fatal.	Pedestrians		*			*	4	<ol style="list-style-type: none"> 1. Forklift truck to be kept away from pedestrians where possible. 2. Attention to be paid to reducing risks associated with the pedestrians and forklifts. 3. Barriers in place and clearly marked. 4. Clearly marked/identified pedestrian walkways and authorised only access areas. 	*				*	4
Forklift Truck used in an unsafe manner due to lack of competence and/or training.	Minor to fatal.	All workers in building		*			*	5	<ol style="list-style-type: none"> 1. Forklift truck only to be used by fully trained and competent people. 2. Forklift to be used correctly. 3. Training and refresher training to be conducted. 4. Forklift operators are to be assessed as to competency. 	*				*	4

Cherry Picker Hazard	Type of injury which could result if harm occurs	Type of People affected	Likelihood of injury occurring			Severity of harm if injury does occur			Risk Level 0(low) 3-4 (Med) 6 (High)	Risk Control	Likelihood of injury occurring			Severity of harm if injury does occur			Risk Level 0-2 (Low) 3-4 (Med) 5-6 (High)
			Without proposed Risk Control in place								Without proposed Risk Control in place						
			L (1)	M (2)	H (3)	L (1)	M (2)	H (3)			L (1)	M (2)	H (3)	L (1)	M (2)	H (3)	
Cherry Picker used on a poor surface and toppling over	Minor to fatal injuries	All workers in building		*				*	5	<ol style="list-style-type: none"> Cherry Picker to be used correctly in a safe environment where they are designed for use. Attention to be paid to reducing risks associated with the workplace. Other workers to stay away from Cherry Picker while moving 	*					*	4
Cherry Picker used on sharp bends.	Minor to fatal injuries	All workers in building		*				*	5	<ol style="list-style-type: none"> Attention to be paid to reducing risks associated with the workplace environment. Operator to pay careful attention when cornering. Notice to be given (Horn sounded) when going round corners or other reduced visibility areas by operator to other workers. 	*					*	4
Cherry Picker used on roads, gangways and aisles with insufficient width or overhead clearance.	Minor to fatal injuries	All workers in area		*				*	5	<ol style="list-style-type: none"> Attention to be paid to reducing risks associated with the workplace environment. Operator to pay careful attention when entering and passing through areas with limited clearance. A second person to give second opinion on view point when attempting such manoeuvres. Horn to be used when passing through these areas 	*					*	4

Cherry Picker used in poor working environments.	Minor to fatal injuries	All workers in building		*				*	5	<ol style="list-style-type: none"> Cherry picker to be used correctly in the environment they are designed for use. Attention to be paid to reducing risks associated with the specific workplace. 	*				*	4
Battery checks on the cherry picker (where electric)	Severe electric shock resulting in possible fatality	Operator	*					*	4	<ol style="list-style-type: none"> Insulating PPE to be worn. Chemically resistant gloves to be worn while inspecting for leaks. Ensure charger is off before disconnecting before use. Ensure charger and lead are free from damage before use. 	*				*	3
Damaged parts on the cherry picker including carriage, roll protection device and attachments	Increase in likely hood of other accidents.	All workers in building		*				*	5	<ol style="list-style-type: none"> Planned preventative maintenance checks. Insurance checked conducted under LOLER and PUWER. Checks conducted before each use. 	*				*	4
Damaged tyres on the cherry picker	Increase in likely hood of other accidents.	All workers in building		*				*	5	<ol style="list-style-type: none"> Planned preventative maintenance checks Checks conducted before each use. 	*				*	4
Cherry picker used in areas where other vehicles are operating	Serious to fatal.	Operator and other vehicle operator		*				*	5	<ol style="list-style-type: none"> Cherry picker to be kept away from other vehicles where possible Clearly marked/identified traffic routes where appropriate. High vis vests to be worn in poor light or traffic areas. 	*				*	4

Cherry picker used in areas where pedestrians are present and/or working	Serious to fatal.	Pedestrians	*			*	4	<ol style="list-style-type: none"> Cherry picker to be kept away from pedestrians where possible. Attention to be paid to reducing risks associated with the pedestrians and forklifts. Barriers in place and clearly marked. Clearly marked/identified pedestrian walkways and authorised only access areas. 	*				*	4
Cherry picker used in an unsafe manner due to lack of competence and/or training.	Minor to fatal.	All workers in building	*			*	5	<ol style="list-style-type: none"> Cherry picker only to be used by fully trained and competent people. Cherry picker to be used correctly. Training and refresher training to be conducted. Cherry picker operators are to be assessed as to competency. 	*				*	4
Cherry picker used in vicinity of overhead cables or other overhead obstruction	Electric Shock, Explosion, Minor to Fatal	Operator and all nearby	*			*	5	<ol style="list-style-type: none"> Ensure Cherry picker used clear of overhead obstructions. Use a second person as a 'spotter' to ensure you have clearance. 	*				*	4
Overloaded	Death, falls	Operator and all nearby	*			*	5	<ol style="list-style-type: none"> Ensure load is within the safe working load marked on the cherry picker. Do not use cherry picker if safe working load not displayed. 	*				*	4
Personnel falling from height	Death, severe injury	Operator and all nearby	*			*	5	<ol style="list-style-type: none"> Harnesses to be worn at all times. Cherry picker to be used only by trained operatives. 	*				*	4

Tools, equipment, etc. falling from height,	Death, severe injury	Operator and all nearby		*				*	5	<ol style="list-style-type: none"> 1. All tools to be attached to operator with lanyards. 2. Access at base of cherry picker to be restricted. 3. All personal working in same area to wear hard hats. 	*					*	4
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Compiled and Managed by

Page 69

© Nathan Smale, B.Sc.(HONS) Ph.D.

Senior Production Manager

SXS Event Production Services

Phone: 0870 080 2342

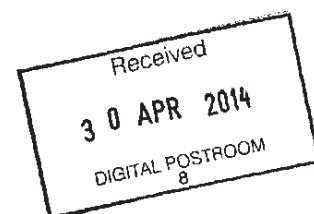
Fax: 0870 080 2371

Email: Jon.Smale@sxsevents.co.uk

Web: www.sxsevents.co.uk

Mobile: 07792 565 039

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Date as Postmark

For the attention of The Head of Licensing

Dear Sirs

New Premises Licence Application

Please find enclosed an application for a new Premises Licence. A copy of this application and all appropriate consent forms have been forwarded to all responsible authorities.

Please confirm the date you received and accepted the application by e-mail or by letter to assure we have the correct information on the Blue Notices and in the newspaper advert.

If you have any queries regarding this application, then please do not hesitate to contact me to discuss further.

Kind Regards

A handwritten signature in black ink, appearing to read 'Jo Taylor'.

Jo Taylor
Licensing Team

PLT ONLINE LTD, UNIT 56, THE STUDIO BLOCK, ARLE COURT, HATHERLEY LANE, CHELTENHAM, GL51 6PN
TELEPHONE: 0845 388 9581
EMAIL: INFO@PERSONALLICENCE.COM

**Application for a premises licence to be granted
under the Licensing Act 2003**

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We **BACOVIA LTD**

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description BACOVIA GROCERY STORE 268 HIGH STREET			
Post town	LONDON	Postcode	NW10 2EY

Telephone number at premises (if any)	
Non-domestic rateable value of premises	£8800

Part 2 - Applicant Details

Please state whether you are applying for a premises licence as

Please tick as appropriate

- a) an individual or individuals * please complete section (A)
- b) a person other than an individual *
 - i. as a limited company please complete section (B)
 - ii. as a partnership please complete section (B)
 - iii. as an unincorporated association or please complete section (B)
 - iv. other (for example a statutory corporation) please complete section (B)
- c) a recognised club please complete section (B)
- d) a charity please complete section (B)

- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm:

Please tick yes

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or

I am making the application pursuant to a
 statutory function or
 a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over				<input type="checkbox"/>	Please tick yes
Current postal address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over				<input type="checkbox"/>	Please tick yes
Current postal address if different from premises address					
Post town		Postcode			
Daytime contact telephone number					
E-mail address (optional)					

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name BACOVIA LTD
Address 296 NEASDEN LANE LONDON NW10 0AD
Registered number (where applicable) 06877999
Description of applicant (for example, partnership, company, unincorporated association etc.) A PRIVATE LIMITED COMPANY
Telephone number (if any)
E-mail address (optional)

Part 3 Operating Schedule

When do you want the premises licence to start?

DD	MM	YYYY
<input type="text"/>	<input type="text"/>	<input type="text"/>

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY
<input type="text"/>	<input type="text"/>	<input type="text"/>

Please give a general description of the premises (please read guidance note 1)
A PURPOSE BUILT BRICK PREMISES OPERATING AS AN EASTERN EUROPEAN GENERAL CONVENIENCE STORE

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment

Please tick any that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box I)

Supply of alcohol (if ticking yes, fill in box J)

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Mon			Please give further details here (please read guidance note 3)		
Tue					
Wed			State any seasonal variations for performing plays (please read guidance note 4)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 6)			<u>Will the exhibition of films take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon					
Tue					
Wed			<u>State any seasonal variations for the exhibition of films</u> (please read guidance note 4)		
Thur					
Fri					
Sat			<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 6)			<u>Please give further details</u> (please read guidance note 3)
Day	Start	Finish	
Mon			
Tue			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 4)
Wed			
Thur			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 5)
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 6)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day		Start		Finish	Both
Mon			<u>Please give further details here</u> (please read guidance note 3)		
Tue					
Wed			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 4)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 6)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	Please give further details here (please read guidance note 3)					
Mon								
Tue								
Wed						State any seasonal variations for the performance of live music (please read guidance note 4)		
Thur								
Fri								
Sat						Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sun								

F

Recorded music Standard days and timings (please read guidance note 6)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)		
Mon					
Tue			State any seasonal variations for the playing of recorded music (please read guidance note 4)		
Wed					
Thur			Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 5)		
Fri					
Sat					
Sun					

G

Performances of dance Standard days and timings (please read guidance note 6)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day	Start	Finish		Both	<input type="checkbox"/>
Mon			Please give further details here (please read guidance note 3)		
Tue					
Wed			State any seasonal variations for the performance of dance (please read guidance note 4)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat					
Sun					

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<u>Please give further details here</u> (please read guidance note 3)		
Wed					
Thur					
Fri			<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 4)		
Sat					
Sun					
			<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		

I

Late night refreshment Standard days and timings (please read guidance note 6)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon					
Tue					
Wed			<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 4)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sat					
Sun					

J

Supply of alcohol Standard days and timings (please read guidance note 6)			Will the supply of alcohol be for consumption – please tick (please read guidance note 7)	On the premises	<input type="checkbox"/>
				Off the premises	<input checked="" type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 4)		
Mon	06.00	23.00			
Tue	06.00	23.00			
Wed	06.00	23.00			
Thur	06.00	23.00			
Fri	06.00	23.00			
Sat	06.00	23.00			
Sun	06.00	23.00	Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 5)		

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor:

Name ALINA THOMAS	
Address 110B TANFIELD AVENUE LONDON	
Postcode	NW2 7RT
Personal licence number (if known) TBA	
Issuing licensing authority (if known) LONDON BOROUGH OF BRENT	

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8).

L

Hours premises are open to the public Standard days and timings (please read guidance note 6)			State any seasonal variations (please read guidance note 4) Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 5)
Day	Start	Finish	
Mon	06.00	23.00	
Tue	06.00	23.00	
Wed	06.00	23.00	
Thur	06.00	23.00	
Fri	06.00	23.00	
Sat	06.00	23.00	
Sun	06.00	23.00	

M Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 9)

The DPS fully understands her roles and responsibilities concerning the four licensing objectives obtained within the 2003 Licensing Act, a comprehensive breakdown of these objectives and how to ensure they are met are detailed below. The DPS attended the level 2 training programme and her personal licence will be issued by The London Borough of Brent. The DPS will take full responsibility of ensuring all staff are trained and have full knowledge of all licensing issues concerning them under the 2003 Licensing Act including the Challenge 25 rule.

b) The prevention of crime and disorder

The applicant will have installed to the premises a CCTV recording system with a minimum 28 day recording capability to ensure the prevention of crime & disorder. The CCTV will be in accordance with Police recommendations. The CCTV system will cover all key internal and external areas. All members of staff shall be trained to deal with suspicious customers efficiently. All CCTV recordings shall be available to local Police or relevant authorities upon request.

c) Public safety

The installed and approved CCTV recording system of the premises with a minimum 28 days recording capability will monitor all public safety issues. The DPS will be responsible for conducting a Fire Risk Assessment and also a Health & Safety Risk Assessment for the licensed premises. All notices in relation to public health & safety will be displayed at the premises. The DPS will also ensure the premises will be operated in line with the Health & Safety Act and any environmental health issues will be the responsibility of both the licence holder for the premises and the DPS.

d) The prevention of public nuisance

The DPS/Premises licence holder fully understands that it is their duty to prevent their business causing any nuisance to any local residents or businesses. They will monitor the external premises area in relation to any anti-social behaviour or public nuisance. The premises will only accept trade deliveries or rubbish collections during normal working hours. The premises shall ensure that any deliveries or collections are dealt with in a timely and prompt manner to reduce any risk of causing any nuisance.

The DPS will monitor the exterior of the premises to ensure litter is kept to a minimum. In the event of any anti-social behaviour both inside and outside of the premises, the DPS will make any CCTV recordings available to the local Police.

The staff at the premises shall ensure that no groups of persons congregate outside the premises. Such a congregation may cause noise nuisance to local neighbouring residents and business'. Any persons loitering outside the premises will be asked to disperse and move away to reduce the risk of any noise nuisance.

e) The protection of children from harm

The DPS will be responsible for ensuring all staff working within the premises will be fully trained and aware of the Challenge 25 Rule and their responsibilities with regards to the sale of alcohol under the Licensing Act 2003. The premises will only accept valid forms of identification such as photo driving licence, passport and home office approved ID cards displaying the national proof of age standard scheme (PASS hologram). All customers who look under the age of 25 shall be challenged to prove their identity when purchasing alcohol. The premises will have a refusals register, which will be kept at the premises at all times and all refusals by any member of staff shall be recorded. The refusals register will be made available to Responsible Authorities on request.

Checklist:

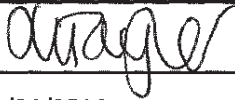
Please tick to indicate agreement

- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.

IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.

Part 4 – Signatures (please read guidance note 10)

Signature of applicant or applicant’s solicitor or other duly authorised agent (see guidance note 11).
If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	24/04/2014
Capacity	Licensing Consultants on Behalf of Client

For joint applications, signature of 2nd applicant or 2nd applicant’s solicitor or other authorised agent (please read guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13)

PLT Online Ltd
Unit P12B
Cheltenham Film Studios
Hatherley Lane

Post town	Cheltenham	Postcode	GL51 6PN
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Telephone number (if any)	0845 388 9581
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If you would prefer us to correspond with you by e-mail, your e-mail address (optional)
info@personalllicence.com

Notes for Guidance

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
3. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
4. For example (but not exclusively), where the activity will occur on additional days during the summer months.
5. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
6. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
7. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
8. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
9. Please list here steps you will take to promote all four licensing objectives together.
10. The application form must be signed.
11. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
12. Where there is more than one applicant, each of the applicant or their respective agent must sign the application form.
13. This is the address which we shall use to correspond with you about this application.

Consent of individual to being specified as premises supervisor

ALINA TOMAS

[full name of prospective premises supervisor]

of

110 B TANFIELD AVENUE
LONDON
NW2 7RT

[home address of prospective premises supervisor]

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for

GRANT OF A NEW PREMISES LICENCE

[type of application]

by

BACOVIA LTD

[name of applicant]

relating to a premises licence

[number of existing licence, if any]

for

BACOVIA GROCERY STORE
268 HIGH ROAD
LONDON
NW10 2EY

[name and address of premises to which the application relates]

and any premises licence to be granted or varied in respect of this application made by

BACOVIA LTD

[name of applicant]

concerning the supply of alcohol at

BACOVIA GROCERY STORE
268 HIGH ROAD
LONDON
NW10 2EY

[name and address of premises to which application relates]

I also confirm that I am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

Personal licence number

TBA

[insert personal licence number, if any]

Personal licence issuing authority

LONDON BOROUGH OF BRENT

[insert name and address and telephone number of personal licence issuing authority, if any]

Signed






Name (please print)

ALINA THOMAS

ALINA THOMAS

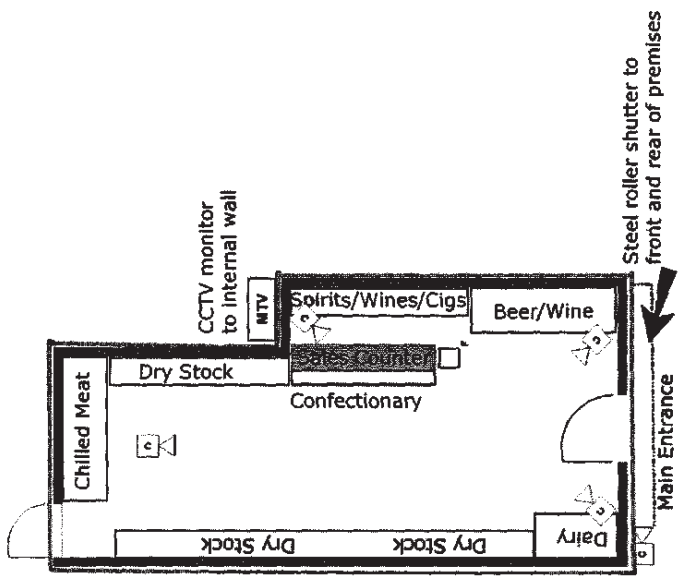
Date

25.04.2014

Bacovia Grocery Store 268 High Road London NW10 2EY	
Scale:	1: 100
Client:	Bacovia Ltd
Date:	29/04/14
KEY:	
Security	
CCTV	
Monitor	
Roller Shutters	
Fire:	
C02	
Foam	
Water	
Smoke	
Heat	
Dry	
Blanket	
Alarm	
EML	
Horn	



Plan Prepared by: PLT Online Limited
Tel: 01242 222188
Web: www.personallcense.com



The Licensing Officer
Safer Streets
Brent Civic Centre
Engineers Way
Wembley
HA9 7FJ

**Brent Borough
Licensing Department**

Your re

Our ref: 01QK//14/157

Wembley Police Station
603 Harrow Road
Wembley
HA0 2HH
Tel: 020 8733 3206

Email:
nicola.mcdonald@met.police.uk
www.met.police.uk

Date: Friday 16th May 2014

Police Representation to the application for a Premises Licence for Bacovia Ltd, 268 High Road, NW10 2EY.

I certify that I have considered the application shown above and **I wish to make representations** that the likely effect of the grant of the application is detrimental to the Licensing Objectives for the reasons indicated below.

I am of the opinion that the risk to the objectives can be mitigated by removing the requested variations or attaching conditions to the Licence as shown below.

If these conditions were accepted in full **I would** withdraw my representation.

Officer: Nicola McDonald
PC 157QK Licensing Constable

An officer of the Metropolitan Police, in whose area the premises are situated, who is authorised for the purposes of exercising its statutory function as a 'Responsible Authority' under the Licensing Act 2003.

The application has been made for a premises licence under section 17 of the act.

The Police representations are primarily concerned with crime and disorder.

Police require the following points should be included in the operating schedule or added as conditions on the premises licence.

Personal Licence Holder

The sale of alcohol to drunken people and children is a major cause of concern to police and highlighted in the Governments Alcohol Harm Reduction Strategy. Those who sell alcohol should be fully aware of the legislation and issues around alcohol and should be fully trained to a national standard.

Closed Circuit Television (CCTV)

Good quality CCTV is essential as a deterrent for the prevention of crime and the detection of offenders. It allows for both covert and overt monitoring of the premises. With proper signage, this reassures both staff and clientele, that this is a safe environment where illegal activities are not tolerated.

Closed circuit television cameras and recorders of an agreed image standard will be installed at locations on the premises and in accordance with advice from the Police.

All cameras and recording equipment will be installed and maintained in accordance with Home Office Guidance and the manufacturers instructions and will be fully operational when the premises are open to the public.

Notices shall be displayed at the entrance to the premises, and in prominent positions throughout the premises, advising that CCTV is in operation.

Operating Hours to be displayed on Premises

A notice displaying the opening hours, the type of licensing activity and licence conditions should be clearly displayed and visible to anyone outside the premises. This may be incorporated in the summary of the licence, which must be displayed, or take the form of a separate item.

Likewise the name of the Designated Premises Supervisor (D.P.S.) if required should be similarly displayed.

This will allow the Police and other responsible authorities to readily identify the licence details. Clearly displayed opening hours will also reduce any confusion for customers prior to entering the premises and possible conflict when the premises close/stop selling alcohol.

A Summary of the Premises Licence will be displayed at the public entrance to the premises.

High Strength alcoholic drinks

Street drinkers and drunkenness is a major cause for concern in Brent. Brent Borough is a controlled drinking zone. It is proven that high strength but cheap lagers, beers and cider contribute to the problem. If the premise does not stock these cheap high strength drinks (above 6.0% ABV) then the problem will be lessened or displaced. All Off Licenses in the area will be required to stop stocking these High strength drinks as they vary or come to review.

Security Measures

The following measures are proven to improve the security of your shop premises.

The floor area in front of the counter must be kept clear of any objects that could be used as a step to attack staff. Behind the counter the floor area should be raised 15 centimetres.

The premises must be protected by a monitored Intruder Alarm system including a panic button immediately accessible near the till.

The till/s should be secured from being lifted or moved. There shall be a door where access to the till area begins.

The window of the premises shall be kept clear of signage and advertising.

Spirits, Champagne and other similar valued goods should be displayed behind the counter. All alcohol within the shop should be displayed within the direct sight of the till operator and not obscured by other shelving etc.

The conditions that Police require to be added to the Premises Licence are listed below:

CCTV shall be installed to Home Office Guidance standards and maintained in a good working condition and recordings shall be kept for 31 days and shall be made available to police and authorised Officers from Brent Council.

A CCTV camera shall be installed to cover the entrance of the premises.

A "Challenge 25" policy shall be adopted and adhered to.

No high strength beers, lagers, and ciders above 6.0% ABV shall be stocked.

An incident log shall be kept at the premises, and made available for inspection on request to an authorised officer of Brent Council or the Police, which will record the following:

- (a) all crimes reported to the venue
- (b) all ejections of patrons
- (c) any complaints received
- (d) any incidents of disorder
- (e) all seizures of drugs or offensive weapons
- (f) any faults in the CCTV system or searching equipment or scanning equipment
- (g) any refusal of the sale of alcohol
- (h) any visit by a relevant authority or emergency service.

A copy of the premises licence summary including the hours which licensable activities are permitted shall be visible from the outside of each entrance to the premises.

A clear and unobstructed view into the premises shall be maintained at all times.

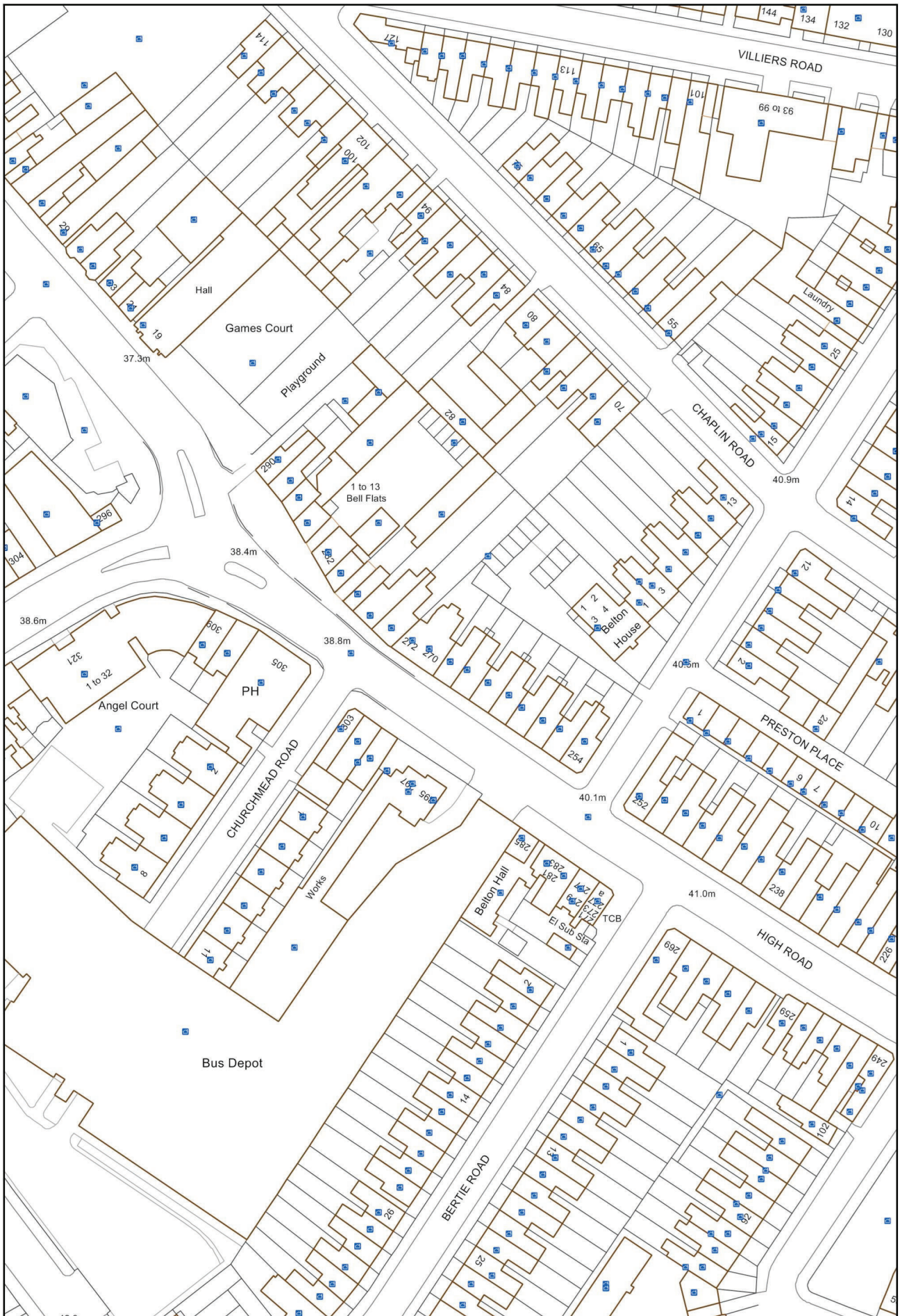
The following crime prevention measures shall be implemented:

- A time delay safe with deposit slot and anti fishing mechanisms must be used at the counter till area
- Regular robbery awareness and cash handling training shall be given to all staff.

Yours Sincerely

Nicola McDonald PC157QK
Licensing Constable
Brent Police

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APPLICATION FOR A REVIEW OF A PREMISES LICENCE OR CLUB PREMISES CERTIFICATE

**Application for the review of a premises licence or club premises certificate
under the Licensing Act 2003**

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form.
If you are completing this form by hand please write legibly in **block capitals**. In all cases ensure that your answers are inside the boxes and written in **black ink**. Use additional sheets if necessary.
You may wish to keep a copy of the completed form for your records.

I..... Police Constable Nicola McDonald on behalf of the Commissioner of the Metropolitan Police Service
[insert name of applicant] **apply for the review of a premises licence under section 51 / apply for the review of a club premises certificate under section 87 of the Licensing Act 2003 for the premises described in Part 1 below (delete as applicable).**

Part 1 – Premises or club premises details

Name and postal address of premises or, if none, ordnance survey map reference or description Carlton Lounge 232-234 Kingsbury Road,	
Post Town Kingsbury	Post Code (if known) NW9 0BH
Name of premises licence holder or club holding club premises certificate (if known) Wosley Enterprises Ltd	
Number of premises licence or club premises certificate (if known) 	

Part 2 - Applicant details

I am

Please tick ✓ Yes

- 1) an interested party (please complete (A) or (B) below)
- a) a person living in the vicinity of the premises
 - b) a body representing persons living in the vicinity of the premises
 - c) a person involved in business in the vicinity of the premises
 - d) a body representing persons involved in business in the vicinity of the premises
- 2) a responsible authority (please complete (C) below)
- 3) a member of the club to which this application relates (please complete (A) below)

(A) DETAILS OF INDIVIDUAL APPLICANT (fill in as applicable)

Please tick

Mr

Mrs

Miss

Ms

Other title
(for example, Rev)

Surname

First names

Please tick ✓ Yes

I am 18 years old or over

Current postal
address
if different from
premises address

Post Town

Postcode

Daytime contact telephone number

E-mail address (optional)

(B) DETAILS OF OTHER APPLICANT

Name and address

Telephone number (if any)

E-mail address (optional)

(C) DETAILS OF RESPONSIBLE AUTHORITY APPLICANT

Name and address PC Nicola McDonald 157QK Brent Police Licensing Wembley Police Station 603 Harrow Road Wembley HA0 2HH
Telephone number (if any) 02087333206
E-mail address (optional) nicola.mcdonald@met.police.uk

This application to review relates to the following licensing objective(s)

Please tick one or more boxes

- | | |
|---|---|
| 1) the prevention of crime and disorder | X |
| 2) public safety | X |
| 3) the prevention of public nuisance | X |
| 4) the protection of children from harm | X |

Please state the ground(s) for review (please read guidance note 1)

Carlton Lounge is currently authorised to supply alcohol for consumption ON the premises, provide late night refreshment and entertainment.

The designated premises supervisor is Mr Tavi THEVARAJAH he is also the director of WOLSEY ENTERPRISES LTD the holder of the premises licence.

On 2nd March 2014 at 0330 hours when the premises should have been closed to the public there was an incident of serious disorder outside the venue involving persons that had been to a birthday party at the venue earlier that evening. Due to the unacceptable behaviour of the party goers, Mr Thevarajah stopped the party prior to the agreed finishing time. Two persons were assaulted during the disturbance; one of those was the DPS himself.

During the investigation of this incident it became apparent that conditions of the premises licence were breached:

- . CCTV was not operating in line with home office guidance and recording for 31 days
- . Recorded footage of the incident on 2nd March 2014 could not be supplied to Police
- . There was no incident book available for inspection
- . Door supervisors log had been clearly altered. The three door supervisors were shown signing off duty at 03.00 which had then been written over to 03.30 hours.

On 17th March 2014 Mr Thevarajah submitted two Temporary Event Notices to the licensing authority. Brent Police made representations to these notices and a hearing was held at Brent Civic Centre on Thursday 27th March 2014.

During the hearing several questions were asked of Mr Thevarajah. His lack of licensing knowledge and legislation highlighted why procedures fell way below the minimum standards expected of a designated premises supervisor. This was concerning for the licensing sub-committee and Police.

Whilst visiting the venue when open to the public, Police have witnessed licensable activities in the shisha and smoking area. In the opinion of Police this area appears excessively smoky and more than

50% enclosed.

Mr Thevarajah's appears unable to supervise the operation of the premises within the conditions of the authority and adhere to the licensing objectives. Knowledge of the licensing objectives is paramount when operating a successful licensed establishment with a large capacity limit in to the early hours of the morning

The role of the DPS determines whether a licensed venue operates with full support of the principles of all the licensing objectives. Police have no faith in his capability as the designated premises supervisor and challenge whether his knowledge is sufficient to disseminate to his staff as part of training.

Police request Mr Tavi Thevarajah be removed as the DPS. A DPS with sound licensing knowledge and experience is required to replace him. In addition all staff training should be documented and signed for by the individual.

I reserve the right to produce evidence which amplifies the grounds for review which may take place at, or in the vicinity of the premises, between the service of this application and the hearing and / or during the time allowed for any appeal proceedings.

Please provide as much information as possible to support the application (please read guidance note 2)

Documents attached:

Minutes of the TEN hearing on 27th March
Decision from the TEN hearing 27th March
CCTV footage formal request letter
E mail containing invoice of faulty CCTV system
Photos of door supervisor log x2
Security report from 2nd March
MG11 PC McDonald
MG11 Nick Mortimer Licensing Brent Police Licensing

Please tick ✓ **Yes**

Have you made an application for review relating to this premises before?

If yes, please state the date of that application

Day

Month

Year

--	--	--	--	--	--	--	--

If you have made representations relating to this premises before, please state what they were and when you made them

Checklist

Please tick ✓ Yes

- I have sent copies of this form and enclosures to the responsible authorities and the premises licence holder or club holding the club premises certificate, as appropriate
- I understand that if I do not comply with the above requirements my application will be rejected

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

Part 3 – Signatures (please read guidance note 3)

Signature of applicant or applicant’s solicitor or other duly authorised agent (see guidance note 4). **If signing on behalf of the applicant please state in what capacity.**

Signature *Willie K (570k)*

Date *2nd May 2014*

Capacity *Police Constable Responsible Authority*

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 5)	
Post town	Post code
Telephone number	
If you would prefer us to correspond with you by e-mail your e-mail address (optional)	

Data Protection: The London Borough of Brent will use this information for the purposes of The Licensing Act 2003 and related purposes. Any member of the public may examine the application form on request. In addition, this information may be disclosed to the Police, The London Fire and Emergency Planning Authority, relevant ward Councillors and other Council departments.

This authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with law enforcement agencies and other bodies responsible for auditing or administering public funds for these purposes.

Notes for Guidance

1. The ground(s) for review must be based on one of the licensing objectives.
2. Please list any additional information or details for example dates of problems which are included in the grounds for review if available.
3. The application form must be signed.
4. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
5. This is the address which we shall use to correspond with you about this application.

Please return the completed form and any accompanying documents to the following address with a copy to the premises licence holder / Club that the application relates to:-

Safer Streets
Brent Council
Brent House
3rd Floor West, 349-357 High Road
Wembley,
Middlesex
HA9 6BZ

☎ 020 8937 5359

Fax: 020 8937 5357

Email: environmentandprotection@brent.gov.uk

Please send copies of your application and any supporting documents to the responsible authorities. Contact details shown below:

Chief Officer of Police
Brent Licensing Department
Wembley Police Station
603 Harrow Road
Wembley
Middlesex
HA0 2HH

Tel: 020 8733 3206

North West Area 1
London Fire Brigade
169 Union Street
London
SE1 0LL

Tel: 020 7587 2778

Trading Standards
Brent Council
Brent House
349-357 High Road
Wembley
Middlesex
HA9 6BZ

Tel: 020 8937 5555

Environmental Health Department
Brent Council
Brent House
349-357 High Road
Wembley
Middlesex
HA9 6BZ

Tel: 020 8937 5252

Children's Services
Brent Council
Chesterfield House
9 Park Lane
Wembley
HA9 7RJ

Tel: 020 8937 4175

Licensing Authority
Brent Council
Brent House
349-357 High Road
Wembley
Middlesex
HA9 6BZ

Tel: 020 8937 5359

Area Planning Service
Brent Council
Brent House
349-357 High Road
Wembley
Middlesex
HA9 6BZ

Tel: 020 8937 5210

Public Safety Team
Brent Council
Brent House
3rd Floor East
349-357 High Road
Wembley, Middlesex
HA9 6BZ

Tel: 020 8937 5359

DAAT
Public Health Directorate
Wembley Centre for Health
and Care
116 Chaplin Road
Wembley
HA0 4UZ

WITNESS STATEMENT

CJ Act 1967, s.9; MC Act 1980, ss.5A(3)(a) and 5B; Criminal Procedure Rules 2005, Rule 27.1

Statement of Nicola McDonald URN: [] [] [] []

Age if under 18 Over 18 (if over 18 insert 'over 18') Occupation: Police Officer 008926

This statement (consisting of: ... 18 ... pages each signed by me) is true to the best of my knowledge and belief and I make it knowing that, if it is tendered in evidence, I shall be liable to prosecution if I have wilfully stated anything in it which I know to be false, or do not believe to be true.

Signature: [Handwritten Signature] Date: 30/4/2014.....

Tick if witness evidence is visually recorded [] (supply witness details on rear)

I am a Police Constable of 24 years experience, the last 18 years I have worked on the London Borough of Brent. Since 2005 I have been attached to the Licensing unit for the borough. I have been authorised via a delegated authority to represent the Borough Commander for the London Borough of Brent and for the Commissioner of the Metropolitan Police Service to act on licensing matters.

One of the roles I conduct as a responsible authority is supervising licensed premises, that they conduct their business in accordance with the four licensing objectives of the Licensing Act 2003.

On 2nd March 2014 at around 0330 hours five emergency calls were made to Police relating to a large fight and serious disturbance at the Carlton Lounge (Cads 1578,1590,1600,1583,1606 refer).

Two allegations of assault were made to police that involve continuing investigations, Cris 1905096/14 and 1905537/14 refer.

Officers who attended the scene reported there were drunkenness and young persons involved.

I spoke to Mr Tavi Thevarajah the Designated Premises Supervisor (DPS) on 8th March to ascertain what had happened. He informed me there had been an 18th birthday party at the venue. I requested a copy of the CCTV footage in accordance with the premises licence for the venue, in writing. Mr Thevarajah did not respond to my request, so on 14th March I repeated the CCTV request over the telephone. He informed me he was visiting Carlton Lounge that evening and would have the footage for me. I intended to examine the footage, speak to the DPS and risk assess why the party had gone so badly wrong leading to serious disorder and crime.

On 19th March 2014 I received an email from Mr Thevarajah that had a copy of an invoice dated 17th March 2014 for a replacement hard drive for the CCTV system for Carlton Lounge. There was no explanation from Mr Thevarajah, just the invoice.

On Sunday 23rd March 2014 I visited The Carlton Lounge and spoke with Mr Thevarajah. He confirmed that the CCTV had not been operating on the night of the disorder, he could not comment for how long the CCTV had been inoperable as he does not regularly check the system. Not only does this prevent me from exploring the disorder from a licensing perspective but also hampers the investigation of the two assaults. It is one of the key roles of a DPS to ensure the CCTV is operating correctly before permitting licensable activities on the premises. I asked to see the incident book which should have a clear record of what happened on the night of the serious disorder. Not only could Mr Thevarajah not provide an incident book (even after phoning his wife it still could not be located) he stated there would be no entry in it because he had not made an entry. I understand Mr Thevarajah had been injured during the night of the disorder, but that was 21 days before I requested to see the incident book. That gives sufficient time for Mr Thevarajah, if he held proportionate supervision to make an entry or delegate to one of his staff members that had been present on that night.

I asked to see the refusals book, this was misplaced. Mr Thevarajah informed me that some people had been refused entry to the party or service at the bar because they were either drunk or did not have identification proving they were over 18 years old. This should have been entered in the refusals book which should have

Signature: [Handwritten Signature] Signature witnessed by:

Continuation of Statement of **Nicola McDonald**

been overseen by a fit and proper DPS.

I asked to inspect the door supervisor's log. This was available to view. There were three door supervisors employed on the night of 2nd March, listed as Dameion, Leo and William.

It appears that they finished their duty at 0300 hours on 2nd March, and this time had been clearly overwritten to 0330 hours. I produce photos of this log at NM/1 and NM/2. This falsification is a disappointing discovery. The booking on and off of door supervisor's is a role of the DPS, who should check they have their SIA badges when starting work to fulfil their duty legally.

If the DPS was not present I would expect his authority and roles to be delegated to an appropriate person. Mr Thevarajah was in attendance on the night these shortfalls were identified.

The broken CCTV, missing incident book and incorrect doors supervisor logs are all conditions of the premises licence and were evidently breached.

Mr Thevarajah acknowledged there were still customers inside the venue when the disorder began outside, and that he and his family had to intervene because the door supervisors had left the premises. Not only is this bad practice but a breach of the licence. Door supervisors are requested as a condition of the licence because they are trained in conflict management. If the door supervisor's had still been present at the venue until the time the premises closed to the public and all customers had left I believe that Mr Thevarajah would have avoided his injuries.

During the night of 1st to 2nd March 2014, in addition to the birthday party on the first floor the remainder of the Carlton Lounge was open as usual to members of the public. The first floor has a capacity of 100 including staff; the ground floor has a capacity of 300 including staff.

In my opinion with nine years experience in the licensing field Mr Thevarajah decision to employ only three door supervisors to cater for this night is inadequate. An 18th party is always more demanding due to the overlapping of ages of the friends/guests. With a 400 capacity of the premises a minimum of 4 doors supervisors would be expected before taking in to consideration the added challenges that come with supervising guests that could be underage or not used to consuming alcohol.

The security log completed by Dameion Newell reads '*Unfortunately the lack of action taken by the responsible adults/parents of the 18-year-old seemed to endorse such behaviour*'. On 14th February 2014 Nick Mortimer and I attended the Carlton Lounge to speak to Mr Thevarajah at his request. He was enquiring about applying to extend the hours of licensable activity in order to take more bookings for parties finishing after 3am. At that meeting Mr Thevarajah attempted to persuade us that there was no need for addition security when he held private parties upstairs because he would always ensure that there would be 'responsible adults within the organising groups'. It was pointed out to him that responsible adults have no standing within the licensing act and that he can not devolve his responsibility with the blanket statement 'that I will ensure there are grown ups' upstairs. We further advised him that should he even consider 18th birthday parties then good practice would dictate that he should discuss it with Brent Police Licensing first and that an event management plan should be considered. I pointed out to him that many 18th birthday parties had occurred within licensed premises on the borough and that often they ended up with both assaults and anti-social behaviour, I even told him that some premises no longer hold 18th birthday parties due to the aggravation this can cause. This clearly shows Mr Thevarajah's reluctance to accept advice and highlights further why he is not suitable to be in the position of DPS.

During both my visits on 14th February and 23rd March 2014 I saw that the the smoking/Shisha area was open for licensable activities. This area was smoky and in excess of over 50% enclosed (the front entrance doors beneath the Tiger Lounge signage were closed). I do not enforce the Health Act legislation but I would say this structure is breaching regulations.

At the licensing sub-committee hearing for the Temporary Event Notices held on 27th March 2014 Mr Thevarajah was asked several questions by the committee members, via the Chair Councillor Harrison. One of those questions was did Mr Thevarajah know the Licensing Objectives? Mr Thevarajah was unable to answer this question so it was explained to him in a more practical simpler form. Unfortunately Mr Thevarajah still could not identify the goal of the Licensing Act. Mr Thevarajah concluded by saying what had happened on 2nd March was beyond his control. The DPS is the one person who controls the premises, in my opinion what happened on that night was due to his lack of control and correct supervision.

Signature:

Signature witnessed by:

Witness contact details

Home address:
 Postcode:
 Home telephone number Work telephone number
 Mobile/pager number Email address:
 Preferred means of contact:
 Male/ Female (delete as applicable) Date and place of birth:
 Former name: Ethnicity Code (16+1): Religion/belief:

Dates of witness non-availability

Witness care

- a) Is the witness willing and likely to attend court? **No.** If 'No', include reason(s) on **MG6**.
- b) What can be done to ensure attendance?
- c) Does the witness require a Special Measures Assessment as a vulnerable or intimidated witness?
No. If 'Yes' submit **MG2** with file.
- d) Does the witness have any specific care needs? **No.** If 'Yes' what are they? (Disability, healthcare, childcare, transport, , language difficulties, visually impaired, restricted mobility or other concerns?)

Witness Consent (for witness completion)

- a) The criminal justice process and Victim Personal Statement scheme (victims only) has been explained to me Yes No
- b) I have been given the Victim Personal Statement leaflet Yes No
- c) I have been given the leaflet 'Giving a witness statement to police — what happens next?' Yes No
- d) I consent to police having access to my medical record(s) in relation to this matter: (obtained in accordance with local practice) Yes No N/A
- e) I consent to my medical record in relation to this matter being disclosed to the defence: Yes No N/A
- f) I consent to the statement being disclosed for the purposes of civil proceedings e.g. child care proceedings, CICA Yes No
- g) The information recorded above will be disclosed to the Witness Service so they can offer help and support, unless you ask them not to. Tick this box to decline their services:

Signature of witness: Print name:
 Signature of parent/guardian/appropriate adult: Print name:
 Address and telephone number if different from above:

Statement taken by (print name): **PC 157QK 008926 Nicola McDonald**..... Station: **Wembley**.....

Time and place statement taken:

WITNESS STATEMENT

CJ Act 1967, s.9; MC Act 1980, ss.5A(3)(a) and 5B; Criminal Procedure Rules 2005, Rule 27.1

Statement of Nicholas Mortimer URN: [] [] [] []

Age if under 18 Over 18..... (if over 18 insert 'over 18') Occupation: Police Staff C100929

This statement (consisting of: 2..... pages each signed by me) is true to the best of my knowledge and belief and I make it knowing that, if it is tendered in evidence, I shall be liable to prosecution if I have wilfully stated anything in it which I know to be false, or do not believe to be true.

Signature: [Signature] Date: 2nd May 2014.....

Tick if witness evidence is visually recorded [] (supply witness details on rear)

I have been employed by the Metropolitan Police since 1975 and worked on Brent Borough since 1998. I have worked within the Licensing Unit since 2007 and have been authorised via a delegated authority from the Commissioner of the Metropolitan Police to act on licensing matters within the London Borough of Brent.

On 14th February 2014 I attended Carlton Lounge, Kingsbury Road, NW9 with PC 157QK McDonald at the request of the DPS Mr Tavi Thevarajah. Mr Thevarajah wished to discuss the possibility of extending his existing licence hours so that he could take more late night parties. As part of the meeting we discussed the necessity for additional security when holding parties involving additional guests and customers and Mr Thevarajah continually kept referring to 'responsible persons from the party group' so there would be no need for additional security. Despite the fact that both PC McDonald and I said on several occasions that this would not be sufficient he was adamant that this would work and he could ensure a safe environment through this system. We did not agree and said so to him on several occasions. We then discussed 18th birthday parties in particular stating that they are a cause for concern due to the anti social behaviour they cause often leading to assaults. In addition it is my opinion that an event management plan should be produced if ever such a function were to be booked.

On the 23rd March 2014 I attended the premise again with PC McDonald as a result of a large fight that had occurred on the premise after an 18th birthday party on 2nd March 2014. At this meeting we discussed why the CCTV had not been forthcoming and it transpired that it had not been working on the day in question. In addition there was no trace of the incident report book and Mr Thevarajah stated that the incident had not been reported in it anyway, there was also no trace of the refusals book. PC McDonald asked to see the SIA staff logbook which when tendered appeared to have been tampered with by overwriting the time the staff finished work that morning.

The details of the incident are clearly reported in PC McDonald's statement and there is nothing further I can add

Signature: [Signature] Signature witnessed by:

Continuation of Statement of **Nicholas Mortimer**

about them at this time.

I have now met Mr Thevarajah on two occasions and in view of his responses at the meetings and the subsequent breaches of his licence I am now of the opinion he is not a fit and proper person to hold the role of DPS.

Signature: 

Signature witnessed by:

Witness contact details

Home address: **Brent Police Licensing, 5th Floor Brent Civic Centre, Engineers Way**.....
 Postcode: **HA9 0FJ**.....
 Home telephone number Work telephone number **0208 733 3206**.....
 Mobile/pager number **07500 959 432**..... Email address: **nick.mortimer@met.police.uk**.....
 Preferred means of contact:

Male / Female-(delete as applicable) Date and place of birth:

Former name: Ethnicity Code (16+1): Religion/belief:

Dates of witness non-availability

Witness care

- a) Is the witness willing and likely to attend court? **Yes**. If 'No', include reason(s) on **MG6**.
- b) What can be done to ensure attendance?
- c) Does the witness require a Special Measures Assessment as a vulnerable or intimidated witness?
No. If 'Yes' submit **MG2** with file.
- d) Does the witness have any specific care needs? **No**. If 'Yes' what are they? (Disability, healthcare, childcare, transport, , language difficulties, visually impaired, restricted mobility or other concerns?)

Witness Consent (for witness completion)

- a) The criminal justice process and Victim Personal Statement scheme (victims only) has been explained to me Yes No
- b) I have been given the Victim Personal Statement leaflet Yes No
- c) I have been given the leaflet 'Giving a witness statement to police — what happens next?' Yes No
- d) I consent to police having access to my medical record(s) in relation to this matter: (obtained in accordance with local practice) Yes No N/A
- e) I consent to my medical record in relation to this matter being disclosed to the defence: Yes No N/A
- f) I consent to the statement being disclosed for the purposes of civil proceedings e.g. child care proceedings, CICA Yes No
- g) The information recorded above will be disclosed to the Witness Service so they can offer help and support, unless you ask them not to. Tick this box to decline their services:

Signature of witness: Print name:

Signature of parent/guardian/appropriate adult: Print name:

Address and telephone number if different from above:

Statement taken by (print name): **Band D C100929 Nick Mortimer**..... Station: **Wembley Licensing**.....

Time and place statement taken: **2nd May 2014**.....

Wosley Enterprises Ltd
Carlton Lounge
232-234 Kingsbury Road
London
NW9 0BH

28th May 2014

Our Ref 222115853

Your Ref 222115853

**Licensing Representation to the Review of the Premises License for Carlton Lounge,
232-234 Kingsbury Road, London, NW9 0BH**

I certify that I have considered the application shown above and I wish to bring to your attention the following issue for the reasons indicated below.

Officer: Susana Figueiredo – Licensing Inspector

The application has been made for a review of the premises licence under section 51 of the Act.

An officer of the Licensing Authority, in whose area the premises are situated, who is authorised for the purposes of exercising its statutory function as a 'Responsible Authority' under the Licensing Act 2003.

The Licensing Authority representations are primarily concerned with the four licensing objectives;

- the prevention of crime and disorder;
- public safety;
- the prevention of public nuisance and
- the protection of children from harm.

Following a visit on Friday 9th May 2014, it was noted that you were unable to operate the CCTV in the upstairs office and only showed me the CCTV in the downstairs 'lounge' area. This CCTV footage does not cover all of the premise.

Condition 7 of your premises licence states - CCTV shall be installed to Home Office Guidance standards and maintained in a good working condition and recordings shall be kept for 31 days and shall be made available to police and licensing officers if requested. This condition was not met.

The following informative should be noted and acted upon immediately in order to comply with regulatory requirements;

1. You must ensure that you are able to operate the CCTV according to the Home Office Guidance.
 - Failure to meet this would undermine the prevention of crime and disorder objective.

Yours faithfully

Susana Figueiredo
Licensing Inspector
Regulatory Services

Viewstore LTD
 Blueprint Commercial Center
 Watford
 Herts
 WD24 4JD
 01923728164



Invoice

Page 1

Carlton Lounge
 232/234 Kingsbury Road
 Kingsbury
 NW9 0BH

Invoice No	1933
Invoice Date	17/03/2014
Account No.	CAR001

Quantity	Details	Unit Price	Net Amount
1.00	1 visit to diagnose problem with CCTV Hard drive has died through age and doesnt look like its been recording for a while	50.00	50.00
1.00	1 new hard drive	50.00	50.00

Total Net Amount	100.00
Invoice Total	100.00

Payment:
Cheque: To above address made out to PC Wizard
Bank Transfer: 30-97-19 16321460

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From: Tavi [tavi@carltonleisure.com]
Sent: 19 March 2014 10:57
To: McDonald Nicola - QK
Subject: FW: CCTV footage request
FYI.

From: dameion newell [mailto:ondhill@hotmail.com]
Sent: 19 March 2014 10:09
To: Tavi
Subject: RE: CCTV footage request

Good morning, Tavi

Firstly let me apologise for the delay in responding to email and that we are primus are saddened and somewhat shocked to hear about your incident on the 2nd March 2014.

Unfortunately an incident report for this event was not written by security as security vacated your premises at 3:20 AM on 2 March 2014 and this was before the incident in question had occurred.

As I was there on the evening of the event I am happy to give you an account of the evening leading up to the incident.

1 March 2014, 9:30 PM: downstairs restaurant at Carlton lounge had been cleared of the general public and was hosting an 18th birthday party. I expressed my concerns surrounding under age drinking to Prash (management at Carlton lounge), the parents of the 18-year-old whose party it happened to be and the 18-year-old girl herself.

What we collectively agreed in relation to under age drinking is that under no circumstances would it be tolerated and anybody found doing so will be ask to leave.

As guests arrived throughout the night security operative's checked all IDs and those who did not have ID for whatever reason was clearly and politely instructed not to drink alcohol on the premises and would be asked to leave if found doing so.

At around 11 PM I had discovered that small groups of this private party were leaving the premises and seemingly drinking vast amounts of alcohol and coming back to the venue very intoxicated to which I denied re-entry. Amongst some of the teenagers who came back intoxicated were some of the youth who had not any ID and these same youth also admitted to being under the of legal age of drinking alcohol. I immediately explained the situation and raised my concerns with Prash, Prash spoke to the birthday girl and her parents and informed them that groups other party were leaving the venue and coming back intoxicated and as a result of this will not be able to gain access back into the venue the parents of the birthday girl and the birthday girl agreed with the course of action taken. Security personnel offered the youth who were unable to get back into the premises due to intoxication, cabs to which they declined and they continued to stand outside the venue complaining to their friends.

As the night progressed some more youth attended and was refused entry as they had no ID, these youth admitted to being under the age of 18 and had clearly been drinking alcohol and smelt somewhat heavenly of cannabis, these youth were unable to gain focus and make any coherent sense but became very insistent on gaining entry alongside the other youth who were denied entry.

At 11:20 PM: two undercover police car had pulled into the car park of Carlton lounge as they had seen a crowd gathering outside and the youth member of the party happened to be shouting at security to gain entrance. I myself and Prash explained the situation to the police and informed them we had an abundance of under-age drinkers attend the venue however they hadn't purchased any alcohol from our premises and they had been was refused entry and now seemed to be getting somewhat slightly rowdy. The police officers were very understanding and supportive in our course of action and were able to disperse the youth who had been denied access and instructed them not to come back onto the premises.

Meanwhile in the venue the 18th birthday party was becoming a little bit boisterous as in:

Youth climbing on furniture
youth trying to climb on each other's shoulders
minor disputes amongst themselves which involved pushing and shoving
young ladies walking around with no shoes
youth continuously dropping glasses on the floor

Unfortunately the lack of action taken by the responsible adults/parents of the 18-year-old seemed to endorse such behaviour and multiple times the youth attending the party were instructed by management of Carlton lounge and security to be more mindful of their behaviour which may cause injury to themselves and others. Unfortunately this advice had not been taken on board by themselves and Prash and myself decided it best to stop the party due to safeguarding reasons and health and safety.

Prash explained the situation and the reasons why the party was stopped early to the parents/responsible adults of the 18-year-old girl whose party it was and they completely understood and agreed, security politely dispersed the crowd out of the venue and off the premises.

Security personnel offered to arrange cab but was informed by most of the youth that they lived local and were in walking distance from their homes, the rest of the youth who attended the party who required transportation crossed the road safely to the cab Station.

At 3:20 AM :Myself and the rest of the security team ensured that all members of the party had safely left the premises and that the building had been closed to the general public before ending our shift.

Sunday the 2 March 2014, 5 PM: Prash called me and informed me that once we (security) had finished our shift an abundance youth from the party had come back to the venue and attacked him and his staff team for reasons unbeknown to himself.

Regards
Dameion Newell

From: tavi@carltonleisure.com
To: ondhill@hotmail.com
Subject: FW: CCTV footage request
Date: Mon, 10 Mar 2014 11:52:20 +0000

From: Nicola.McDonald@met.pnn.police.uk [mailto:Nicola.McDonald@met.pnn.police.uk]
Sent: 08 March 2014 16:30
To: tavi@carltonleisure.com
Cc: Nick.Mortimer@met.pnn.police.uk; Sam.Lewis-Evans@met.pnn.police.uk
Subject: CCTV footage request

Tavi
Please see attached letter as we spoke about.
Phone or email when ready
Regards
Nicola

Total Policing is the Met's commitment to be on the streets and in your communities to catch offenders, prevent crime and support victims. We are here for London, working with you to make our capital safer.

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**MINUTES OF THE ALCOHOL AND ENTERTAINMENT LICENSING
SUB-COMMITTEE (C)
Thursday 27 March 2014 at 10.00 am**

PRESENT: Councillor Harrison (Chair) and Councillors Hunter and Jones

1. Declarations of personal and prejudicial interests

None.

2. Application by Mark Davidson for a Temporary Event Notice on 5-6 April 2014 for 'Heritage Inn' (301 Cricklewood Broadway, London, NW2 6PG) pursuant to the provisions of the Licensing Act 2003

3. Application by Tavi Thevarajah for Temporary Event Notice on 6-7 April 2014 for 'Carlton Lounge' (232-234 Kingsbury Road, London, NW9 0BH) pursuant to the provisions of the Licensing Act 2003

Members decided to receive representations for the applications relating to Carlton Lounge at the same time.

Yogini Patel, Regulatory Services Manager informed the Sub-Committee that the application was for temporary event notices (TENs) for the sale of alcohol, provision of regulated entertainment and late night refreshment on Saturday 6 April from 03:01 hours until 06:00 hours on Sunday 6 April and on Sunday 7 April until 01:01 hours until 0300 hours on Monday 7 April 2014. She clarified that the premises had current premises licence for licensable activities until 0100 hours Sunday – Thursday and until 0300 hours Friday and Saturday.

PC Nicola McDonald, Metropolitan Police was invited to make her representation and highlighted the following points:

- The current operator and notice giver Mr Tavi Thevarajah was the designated premises supervisor (DPS) for the venue.
- On 2nd March 2014 at around 0330 hours five emergency calls were made to Police relating to a large fight and serious disturbance at the Carlton Lounge.
- Two allegations of assault were made to police that involved continuing investigations. Officers who attended the scene reported there were drunkenness and young persons involved.
- Mr Thevarajah had informed the Police that the event was for an 18th birthday party at the venue but despite two written requests, Mr Thevarajah had not made available to the Police a copy of the CCTV footage in accordance with the premises licence for the venue or offered an explanation for his failure to do so.
- The Police learnt that that the CCTV machine was not recording the event.
- Mr Thevarajah the DPS failed to provide an incident book and falsified evidence relating to door supervisors, a breach of conditions.

- The Police would need to examine the footage, speak to the DPS and risk assess where that party went so badly wrong leading to serious disorder and crime.
- Without the submission of further details at this stage to manage and reduce the risks associated with another birthday party, it was the Police's view that if this event was allowed to go ahead there would be an increased risk of public nuisance and crime at the location.

In response to members' questions, PC McDonald offered the following clarifications;

- A written submission from Mr Thevarajah confirming that the door supervisors left the premises before the end of the event constituted a breach of licence condition.
- Instead of qualified door supervisors Mr Thevarajah used appropriate adults to control the event.

Mr Tavi Theverajah the applicant was invited to make his representations and submitted the following:

- He read out a copy of an email submission from one of the door supervisors circulated at the hearing and which recounted the circumstances leading up to the events that happened at the birthday party on 2 March 2014.
- Since 2012, he had applied for three TENs which had all passed without any incident.

In response to members' questions, Mr Theverajah confirmed the following;

- He was not aware of the licensing objectives and that he had not offered external training to his staff.
- The incident book had been always been kept in his office, although it was not made available to the Police.
- He would use all three bars including the sisha bar in order to accommodate a capacity of 450 persons for each event

In her summing up, PC McDonald submitted the following:

- There was a demonstrable need for the DPS to run the premises in accordance with the licensing objectives.
- Mr Theverajah the DPS had shown a total lack of the licensing objectives.
- The grant of this TEN would further exacerbate the licensing objectives of crime and disorder.

In summing up, Mr Theverajah submitted the following:

- The incident that took place on 2 March 2014 was beyond his control.
- The TENs for 6 and 7 April would be for parties for those within age range 45 and 50.
- He would close the lounge and the Sushi lounge and the restaurant to facilitate the parties.
- He would ensure that all trouble makers were banned from the premises.

The hearing was adjourned at 12:30pm, and all parties left the room to enable the sub-committee to make its decision.

The meeting was reconvened at 12:40pm and the sub-committee delivered its decision as detailed below.

That the application by Mr Tavi Thevarajah for a Temporary Event Notice on Saturday 6 April from 0301 hours until 0600 hours on Sunday 6 April and on Sunday 7 April from 0101 hours until 0300 hours on Monday 7 April 2014 for 'Carlton Lounge' (232-234 Kingsbury Road, London NW9 0BH) pursuant to the provisions of the Licensing Act 2003 **be refused**.

The Alcohol and Entertainment Licensing Sub-Committee (B) felt that the applicant had not provided sufficient information demonstrating that he would be able to promote the licensing objectives (**prevention of crime and disorder, prevention of public nuisance, ensuring public safety and protection of children from harm**). In view of these circumstances, the sub-committee refused the application for a Temporary Event Notice.

4. **Application by Tavi Thevarajah for Temporary Event Notice on 26 May 2014 for 'Carlton Lounge' (232-234 Kingsbury Road, London, NW9 0BH) pursuant to the provisions of the Licensing Act 2003**

For preamble, see item 3.

That the application by Mr Tavi Thevarajah for a Temporary Event Notice from 0100 hours until 0600 hours on 26 May 2014 for 'Carlton Lounge' (232-234 Kingsbury Road, London NW9 0BH) pursuant to the provisions of the Licensing Act 2003 **be refused**.

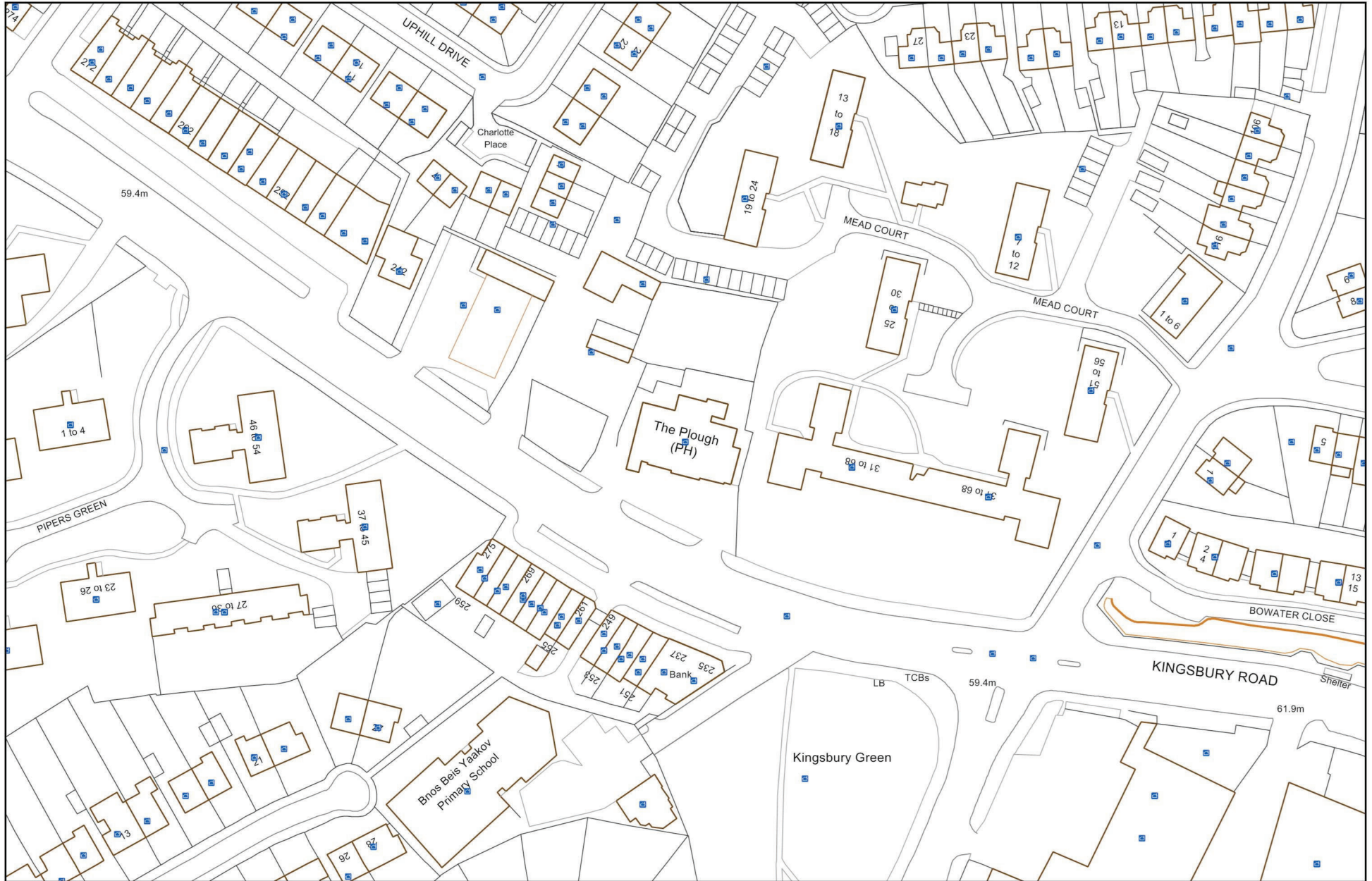
The Alcohol and Entertainment Licensing Sub-Committee (B) felt that the applicant had not provided sufficient information demonstrating that that he would be promote the licensing objectives (**prevention of crime and disorder, prevention of public nuisance, ensuring public safety and protection of children from harm**). In view of these circumstances, the sub-committee refused the application for a Temporary Event Notice.

The meeting closed at 12.45 pm

P HARRISON
Chair

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Carlton Lounge 232-234 Kingsbury Road NW9



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